CITY OF EMERYVILLE SPECIAL INSPECTION AGREEMENT

City of Emeryville Building Division
1333 PARK AVENUE
EMERYVILLE CALIFORNIA 94608-3517
TEL: (510) 596-4310 FAX: (510) 450 7831

` *(All references are per the 2025 California Building Code)*

Project Name: _____

Project Address: _____

Building Permit Number: _____ Date Issued: _____

BEFORE A PERMIT CAN BE ISSUED: The registered design professional in responsible charge shall fill out the Agreement and include the name of each inspector as well as their appropriate license/certification number. This form is to be submitted to the Emeryville Building Division prior to the issuance of a building permit. If changes are made as to who will perform the special inspections a new form shall be submitted and turned into the Building Department for approval.

The Owner and the Owner's contractor shall also acknowledge the following conditions applicable to Special Inspection and/or Testing:

1. The Owner or Owners agent (architect, engineer) shall submit to the Chief Building Official the name of the Inspection or Testing Agency. Only those agencies which are on the current list of agencies approved by the City of Emeryville Building Division may be used.
2. The contractor is responsible for proper notification to the Inspection or Testing agency for the items listed and notifying the Special inspection service for required inspections. SPECIAL INSPECTIONS shall precede required City Building Inspections.
3. It is the responsibility of the contractor to review the Building Division approved plans for additional inspection or testing requirements that may be noted. A pre-construction conference at the job site with field inspection staff is recommended to review special inspection procedures.
4. The inspection agency shall submit the names and copies of the certifications of the onsite special inspectors to the Building Division for approval. Special inspectors shall not make any inspections without prior approval of their certifications by the Chief Building Official.
5. On the site the inspector, when performing the functions of a special inspector, shall wear an identification badge which indicates the following:
    a. Name of the inspector.
    b. Photo of the inspector.
    c. The specific certifications in special inspection held by the inspector.
    d. An authorization signature by the registered engineer who is a full-time employee of the agency.
6. The special inspector shall use only Building Division approved drawings.
7. Only the testing laboratory shall take samples and transport them to their laboratory.
8. Copies of all laboratory reports and inspections are to be sent directly to this Division by the Testing Agency on a weekly basis.
9. The special inspector is responsible to the Chief Building Official for immediate notification of any concerns and/or problems encountered.
10. BEFORE AN OCCUPANCY PERMIT CAN BE ISSUED: The Inspection agency shall submit a statement that all items that require testing and inspections were fulfilled, comply and compiled in a final affidavit. Those items not tested and/or inspected shall be noted in this statement.

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STATEMENT OF SPECIAL INSPECTIONS: In addition to this Agreement, a "Statement of Special Inspections" shall be provided per CBC 1704.3. This Statement shall be made as part of the approved plans, and be placed in a conspicuous location, such as the first page of the construction plans or the first page of the structural sheets.

SPECIAL INSPECTORS: All special inspectors shall be approved by the Building Division prior to performing any duties. The special inspector shall provide proof of certification as a special inspector for each inspection item.

SPECIAL INPSECTION REPORTS: Special inspection reports are to meet the requirements of CBC 1704.2.4. **Copies of each report are to be sent to the address listed in the letterhead noting the Project Address and Permit Number.** A final report shall be submitted stating that all special inspection and structural testing items were completed and are in conformance with the approved design drawings and specifications. Items not in conformance, unresolved items, or any discrepancies in inspection coverage (i.e. missing inspections, periodic inspections when continuous was required, etc.) shall be specifically itemized in the final report.

GENERAL SPECIAL INSPECTION ITEMS (per CBC Chapter 17) *[Only checked items are required]*			
Areas requiring special inspection:	Name of Agency:	Name of Inspector:	License/Cert. No.
☐ **Unapproved Fabricators** (CBC 1704.2.5)			
Other than Structural Steel ☐ Steel floor & roof decks (CBC 1705.2.2) ☐ Steel joists & girders (CBC Table 1705.2.3) ☐ Cold-formed Trusses > 60ft (CBC 1705.2.4) ☐ Cold-formed (CBC 1705.12.2 & 1705.13.3)			
Structural Steel (CBC 1705.2.1 & 1705.13.1) ☐ Welding (Per N5.4 & N5.5 of AISC 360-16) *(For SDC 'D-F', also J6 of AISC 341-16)* ☐ High-strength bolts (Per N5.6 of AISC 360-16) *(For SDC 'D-F', also J7 of AISC 341-16)* ☐ Details (Per N5.8 of AISC 360-16) *(For SDC 'D-F', also J8 of AISC 341-16)* ☐ Composite Members (Per Chapter C-N) *(For SDC 'D-F', also J9 of AISC 341-16)* ☐ H-Piles *(For SDC 'D-F', also J10 of AISC 341-16)*			
Concrete Construction (per CBC Table 1705.3) ☐ Reinforcement, embeds, anchors ☐ Formwork ☐ Materials ☐ Shotcrete ☐ Post-tensioned/Pre-stressed Concrete ☐ Erection of precast concrete			

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GENERAL SPECIAL INSPECTION ITEMS (per CBC Chapter 17) - *continued* *[Only checked items are required]*			
Areas requiring special inspection:	Name of Agency:	Name of Inspector:	License/Cert. No.
Masonry Construction (CBC 1705.4) ☐ Prior to Construction (Art. 1.4B & 1.5, TMS-602) ☐ As Construction Begins (Table 4, TMS-602) ☐ Prior to Grouting (Table 4, TMS-602) ☐ During Construction (Table 4, TMS-602)			
Wood Construction ☐ High-Load Diaphragms (CBC 1705.5.1) ☐ Wood Trusses > 60ft (CBC 1705.5.2) ☐ Mass Timber Construction (IBC Table 1705.5.3) ☐ Structural Wood (CBC 1705.12.1 & 1705.13.2)			
☐ **Soils** (CBC Table 1705.6)			
☐ **Driven Deep Foundations** (CBC Table 1705.7)			
☐ **Cast-in Deep Foundations** (CBC Table 1705.8)			
☐ **Helical Pile Foundations** (CBC 1705.9)			
☐ **Structural Integrity** (CBC 1705.10)			
☐ **Sprayed Fire-Resistant Materials** (CBC 1705.15)			
☐ **Mastic/Intumescent Coatings** (CBC 1705.16)			
☐ **EIFS** (CBC 1705.17)			
☐ **Fire-Resistant Penetrations** (CBC 1705.18)			
☐ **Smoke Control** (CBC 1705.19)			
Nonstructural Components ☐ Roof & Wall Coverings (CBC 1705.12.3) ☐ Designated Systems (CBC 1705.13.4 & 1705.14.3) ☐ Architectural Components (CBC 1705.13.5) ☐ MEP Components (CBC 1705.13.6 & 1705.14.2) ☐ Storage Racks (CBC 1705.13.7) ☐ Seismic Isolation (CBC 1705.13.8 & 1705.14.4)			
☐ **Other** _____ (CBC 1705.1.1)			
☐ **Other** _____ (CBC 1705.1.1)			
☐ **Other** _____ (CBC 1705.1.1)			

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Declaration by Architect/Engineer

I, the design professional in responsible charge for this project, declare that the above listed special inspection and structural testing items are required for this project in accordance with CBC Chapter 17.

Signature Date

(SEAL)

CONTRACTOR RESPONSIBILITY: Each contractor involved with the construction of wind or seismic force-resisting systems shall comply with the requirements of CBC 1704.4. The contractor is responsible for providing the special inspector access to approved plans and contract documents at the job site. All special inspection records shall be retained at the job site by the contractor and shall be made available to the Building Department upon request.

Declaration by General Contractor

I, the General Contractor of the project, agree to comply with the "Contractor Responsibility" items noted above.

Signature Date

APPROVED BY THE BUILDING DEPARTMENT

Signature Title Date

CITY OF EMERYVILLE

1333 Park Avenue, Emeryville, California 94608-3517

Building Division: 510-596-4310

http://www.ci.emeryville.org

RECOGNIZED SPECIAL INSPECTION & TESTING AGENCIES

Effective 1/1/25-12/31/28

Key: RC=Reinforced Concrete; PC=Prestressed/Post-tensioned Concrete; SM=Structural Masonry; SWC= Structural Wood Construction; SS=Structural Steel Welding/Bolting; FP=Spray-Applied Fireproofing; URM=Unreinforced Masonry; Push/Torque Tests Only

Agency Name	HQ Address	Phone/Fax	RC	PC	SM	SS	FP	URM	SWC	EXP.DATE
Applied Materials & Engineering Inc.	980 41st Street Oakland, CA 94608	(510) 420-8190 (510) 420-8186	X	X	X	X	X		X	7/1/2029
Biggs Cardosa Associates, Inc.* BCA	865 The Alameda, Suite 200 San Jose, CA 95126	(408) 296-5515 (408) 296-8114	X	X	X	X		X		4/01/2023
Consolidated Engineering Labs	7060 Koll Center Parkway, #300 Pleasanton, CA 94566-3108	(925) 485-5000 (925) 485-5018	X	X	X	X	X	X	X	6/21/2028
Construction Testing Services	2118 Rheem Drive Pleasanton, CA 94588	(925) 462-5151 (925) 463-5183	X	X	X	X	X	X	X	4/30/2028
C T E CAL Inc. *(Former CTE)*	46716 Fremont Blvd Fremont, CA 94538	(510) 573-6362 (510) 573-6684	X	X	X	X	X	X	X	5/28/2028
Inspection Services Inc.	1798 University Avenue Berkeley, CA 94703-1514	510.900.2100 510.900.2101	X	X	X	X	X		X	11/6/2027
Kleinfelder Inc.	2601 Barrington Court Hayward, CA 94545	(925) 484-1700 (925) 484-5838	X	X	X	X	X			5/10/2026
Korbmacher Engineering Inc.	480 Preston Court, Suite B Livermore, CA 94551	(925) 454-9033 (925) 454-9564			X	X	X			1/31/2026
Krazan and Associates Inc.	1601 Serpentine Ln Suite F Pleasanton, CA 94566	(925) 307-1160 (925) 307-1161	X	X	X	X	X	X	X	10/29/2029
MatriScope, Inc	601 Bercut Drive Sacramento, CA 95811	(916) 375-6700 (916) 375-6702	X	X	X	X	X		X	4/17/2027
Montez Group Inc	249 Onondaga Avenue San Francisco, CA 94112	(559) 603-1211	X	X	X	X	X			4/14/2029
Norcon LLC Testing and Inspection*	1661 Tennessee Street #201 San Francisco CA. 94107	(415) 692-9519 (510) 835-3648	X	X	X	X	X		X	4/2/2028
PSI/Intertek	11980 Telegraph Road, #104 Santa Fe Springs, CA 90670	(714) 484-6400	X	X	X	X	X	X		2/28/2026
RES Engineers, Inc.	1250 Missouri Street, # 207 San Francisco, CA 94107	(925) 932-4600 (925) 932-4625	X	X	X	X	X	X	X	9/10/2029
RGH Consultants	3501 Industrial Drive, Suite A Santa Rosa, CA 95403	(707) 544-1072	X	X	X	X**				2/19/2028
Signet Testing Laboratories	3526 Breakwater Court Hayward, CA 94543	(510) 887-8484 (510) 259-1068	X	X	X	X	X	X		10/9/2027
Smith-Emery Company	1940 Oakdale Avenue San Francisco, CA 94124	(415) 642-7326 (415) 642-7055	X	X	X	X	X	X		3/5/2029

Structure Groups	2352 Research Drive Livermore, CA 94550	(925) 447-9900 (925) 447-9901	X	X	X	X	X		X	5/7/2029
Summit Associates	2300 Clayton Road Concord, CA 9452	(925) 363-5560	X			X	X		X	5/16/2027
Terracon	1220 Concord Avenue, Suite 450 Concord, CA 94520	(925) 609-7224	X	X	X	X	X		X	9/20/2027
Testing Engineers Inc.	2811 Teagarden Street San Leandro, CA 94577	(510) 835-3142 (510) 834-3777	X	X	X	X	X	X	X	6/14/2027
Twin Peaks Inc.	37-39 30th Street Long Island, NY 11101	(718) 482-1911	X	X	X	X	X	X	X	10/27/2025
River City Geoprofessionals dba Universal Engineering Sciences (UES)	3050 Industrial Boulevard West Sacramento, CA 95691	(916) 372-1434	X	X	X	X	X	X		10/8/2028

Agencies have not been evaluated for geotechnical special inspection or nondestructive testing. Agencies may not be qualified to perform all aspects of special inspection. Agencies may have offices in more than one location. Building Official may add and/or remove agencies from this list.

- **Agencies shall be responsible in notifying Emeryville Building Division for renewal, work scope or staffing updates – 3 year terms; renewal fees applicable**
- *Agency Subcontracts Laboratory Services
- * indicates Structural Steel Welding ONLY
- **indicates High Strength Bolt ONLY