



# City of Emeryville

INCORPORATED 1896

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Chair Ellen Stauss  
Vice Chair Tyler Hill  
Member Julia Drummond  
Member Brooks Jessup  
Member Delores Johnson  
Member Wendy Mederios  
Member Jenn Oakley

**Action Minutes**  
**Emeryville Housing Committee Meeting**  
Civic Center, Garden Level  
Wednesday, March 4, 2026

**1. Call to Order**

The meeting was called to order at 6:01 pm.

**2. Roll Call:**

Members Present: Present: Julia Drummond, Brooks Jessup, Dolores Johnson, Wendy Mederios, Jenn Oakley

Members Absent: Ellen Strauss, Tyler Hill

City Staff Present: Valerie Bernardo, Economic Development & Housing Manager, Community Development Director Chad Smalley, Emily Rosas, Community Development Intern

General Public: Ellen Strauss (Joined Remotely)

**3. Public Comment - None**

**4. Approval of Regular Meeting Minutes – February 4, 2026**

Motion: Member Jessup

Second: Member Johnson

Abstain: 0

Motion Approved: 5/0

## 5. Action Items

### 5.1 Housing Advisory Committee CY25 Annual Report & CY26 Priorities

Staff presented a report on committee's activities during Calendar Year 2025, including which objectives the committee met during the year. Staff asked the Committee to identify its top two priorities for this calendar year and provided a list based on the City Council's chosen priorities and the City's Housing Element. Committee discussed and selected its priorities for Calendar Year 2026.

Member Comments/Questions included:

- Members asked for clarification regarding how City Council selected its priorities for the year

**Action:** Committee selected Tenant Protections and the Affordable Housing Program as its top two priorities. The Committee also created a list of other priorities for the year, including:

- 4300 San Pablo Development
- ADU Incentives
- Homeowner Retention Program
- Housing for Artists

Motion: Member Johnson

Second: Member Drummond

Abstain: 0

Motion approved: 5/0

## 6. Information Items

### 6.1 Overview of Code Enforcement

Director Chad Smalley presented an overview of the City of Emeryville's code enforcement process, including recent state laws impacting the City's code enforcement.

Member Comments/Questions Included:

- Members discussed the City's complaint-driven process, alternative processes, and protections for complainants
- Members asked for clarification regarding City's See-Click-Fix reporting system, including its availability and functionality
- Members asked for clarification regarding how City Staff respond to complaints

## 7. Future Agenda Items

7.1 FY25 Affordable Housing Expenditure Plan & Affordable Housing Annual Report (scheduled for 4/1/26)

- Affordable Housing for Artists – Committee Request (TBD)

**8. Announcements/Member Comments**

Staff updated the committee that its nominations to the Visual Arts subcommittee, discussed during the February 4, 2026 meeting, were not selected.

**9. Adjournment**

Meeting was adjourned at 7:33pm.

Prepared by: Emily Rosas, EDH Intern

Submitted by: Valerie Bernardo, Economic Development & Housing Manager

Approved by Committee: \_\_\_\_\_