

**From:** [Sheri Hartz](#)  
**To:** [\\*DL City Council](#)  
**Cc:** [Charles S. Bryant](#)  
**Subject:** Information on Procedure for Appeals Before the City Council - Marketplace Parcel B  
**Date:** Wednesday, September 25, 2019 3:58:00 PM

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Dear Mayor and Council Members,

Below in [blue](#) are the proposed Procedure for Appeals Before City Council that staff will be recommending that the Mayor, as Presiding Officer, adopt for conducting Agenda Item 12.1, Appeal by Wareham Development related to Marketplace Parcel B, at the October 1, 2019 City Council Meeting. This has also been provided to the Appellant and Applicant.

### **PROCEDURE FOR APPEALS BEFORE THE CITY COUNCIL**

- Mayor Calls Item
- Staff Presentation
  - Council Clarifying Questions
- Appellant (15 mins)
  - Council Clarifying Questions
- Applicant (15 mins)
  - Council Clarifying Questions
- Open Public Comment
  - Organized presentation by group spokesperson [if any] (10 mins)
  - Individual Speakers (3 mins ea.)
- Close Public Comment
- Rebuttal by Applicant (5 mins)
- Rebuttal by Appellant (5 mins)
- Council Clarifying Questions
- Council Deliberation and Action

Please let me know if you have any questions.

Thanks!



**SHERI HARTZ, CMC**

City Clerk, City of Emeryville

City Manager's Office

1333 Park Avenue, Emeryville, CA 94608-3517

510-596-4372 (direct) 510-596-3724 (fax)

[shartz@emeryville.org](mailto:shartz@emeryville.org)