

Scheduling Of Inspections

Prior to requesting an inspection the general contractor shall verify that the work to be inspected is complete and ready for inspection.

1. All inspection requests shall be phoned in to the City of Emeryville inspection line at 510-596-4315 before 7:00 am, the business day on which the inspection is requested.
2. The general contractor for the project shall designate one person to phone in all inspection requests. Sub-contractors shall not request inspections independently of the general contractor or project manager for the project.
3. Where items to be inspected also require special inspection or structural observation the city inspector shall be called only after these other inspections have taken place.
4. Inspectors will not wait at the job site while work is completed.
5. If a contractor makes frequent requests for inspections of work that is incomplete when the inspector arrives, the inspector will not make the inspection and assess re-inspection fees in the amount of \$110.00 payable prior to each re- inspection.
6. In order to effectively schedule their time, inspectors are only required to make those inspections for which a phone request has been received. If additional inspections are requested when the inspector is at the job site, the inspector may make additional inspections only if his/her schedule permits.