

**ACTION MINUTES**  
**COMMISSION ON AGING**  
Meeting of the Advisory Committee

ECCL – Building B Conference Room  
4727 San Pablo Ave, Emeryville, CA 94608

**Wednesday, December 10, 2025**

1. Call to Order – 10:00am
2. Roll Call – Absent: Member Watman, Chair Strauss
3. Public Comment – none
4. Approval of September 10th, 2025, Regular Meeting Action Minutes - Approved
5. Action Items – None
6. Information Items
  - 6.1 Senior Oriented Volunteer Core / Help Desk Update
    - Help Desk open Wednesdays, 11 AM – 1 PM
    - Since July: 37 visits over 20 open days; average 2 per day
    - Six core volunteers; new laptop installed for client-facing use
    - IT volunteer digitizing resource directories; database in progress
    - Internship program in development with Samuel Merritt University; MOU signed, awaiting supervisor assignment
    - Volunteer Coordinator position reopened; recruitment underway
    - Exploring phone-in option for referrals; currently face-to-face only
  - 6.2 Grant Subcommittee Appointments
    - Community Promotions: Calvin Dillahunt (primary), Wendy Bojin-Liston (backup)
    - Visual Arts: Dianne Rush Woods (primary), John Suter (backup)
    - Applications close February 18; subcommittee meetings anticipated in March
  - 6.3 Intergenerational Programming – Christen Gray
    - Weekly 'Spartans & Seniors' events through April
    - Activities: arts & crafts, pickleball, board games, tech help at Apple Store
    - Ideas: memory projects, storytelling, gardening, sailing, music exchanges
    - Tax assistance update: United Way no longer providing on-site service; exploring field trip to tax prep sites and library partnerships
  - 6.4 Committee Reports Update
    - Parks & Rec: Valentine's Day park cleanup; Children's Outdoor Bill of Rights finalized

- PAPCO: County transportation funding dipped slightly; expanding wheelchair-accessible vehicle program; senior eligibility lowered to age 75
- Friends of ESC: Holiday Gala attendance 108; raised \$1,000 via raffles; Holiday Marketplace successful upstairs; popcorn fundraiser ongoing
- Upcoming events: Super Bowl, Valentine's Day, Lunar New Year, Black History Month
- Senior Center: New Friday socials launched; volunteer coordinator and bus driver positions posted; newsletter push for email sign-ups

#### 7. Future Agenda Items

- Meeting location recommendation (proposal to move meetings to Senior Center conference room)
- Caregiver support discussion
- Review of Age-Friendly Domains
- 2026 Goal Setting for April City Council presentation
- Pedestrian and traffic safety concerns (Powell & Christie intersections)
- Flower arrangement idea for meetings (rotating responsibility)

#### 8. Announcements / Member Comments

- Discussion on structural safety and slip/fall hazards near Senior Center
- Coordinate with Public Works and BPAC on street safety improvements
- Interest in continuing intergenerational and nature-based initiatives

#### 9. Adjournment

Meeting adjourned at 11:40 AM.