



City of Emeryville

INCORPORATED 1896

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BUDGET ADVISORY COMMITTEE MINUTES

Special Meeting

Civic Center, Council Chambers

1333 Park Avenue Emeryville, CA 94608

December 16, 2025 – 3:00 PM

1. Call to Order

Chair Feldman called the meeting to order at 3:01 p.m.

2. Roll Call

All members present with the exception of Vice-Chair Quittel.

3. Public Comment

No public comment.

4. Approval of November 18, 2025 Regular Meeting Minutes

Action: M/S/C (Motion/Second/Carried) Feldman/Siu

Vote: Ayes – Feldman, Kritzberg, Oaks and Siu. Absent-Quittel.

5. Action Items

None.

6. Information Items

6.1 FY24-25 Draft Audited Financial Statements and Associated Reports

Whitney Crockett, Audit Partner with Maze and Associates, presented the Fiscal Year 2024-2025 draft audited financial statements and other audit reports. Audit Partner Crockett, Finance Director Sharon Friedrichsen and Accounting Manager Peggy Xu responded to questions.

6.2 FY24-25 General Fund Financial Update

Accounting Manager Peggy Xu presented an update on the Fiscal Year 2024-2025 year-end for the General Fund. Finance Director Friedrichsen and Accounting Manager Xu responded to questions.

7. Future Agenda Items

There were no future agenda items added.

8. Announcements / Member Comments

Finance Director Friedrichsen announced that Accounting Manager Xu is retiring on December 30, 2025. Director Friedrichsen and the Committee thanked Xu for the 25 years of service to the City and the support to the Committee.

9. Adjournment

The meeting adjourned at 4:11 p.m.