



**City of Emeryville
Master Fee Schedule
Effective July 1, 2023**

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**City of Emeryville
Master Fee Schedule
Building Division**

Effective July 1, 2023

<u>DESCRIPTION</u>	<u>Fee</u>	
BUILDING PERMIT	0.80%	of construction valuation ¹
Includes Sign and Demolition Permits	\$ 184	minimum
Phased Construction (Applicant requests to proceed with first phase of construction prior to issuance of all building permits.)		Full permit fee, including all permit types and plan check fees, plus 25%, due at issuance of first permit.
Permit Renewal	\$ 184	Expired Permits requiring 1 inspection for final
Request Extension of Permit Expiration Date	\$ 184	
Temporary Occupancy Permit	\$ 281	Building/tenant space not classified for assembly use (new)
 GENERAL PLAN MAINTENANCE²	 0.50%	 of construction valuation ¹
Applied to all permits except solar panels.		
 TECHNOLOGY FEE	 0.10%	 of construction valuation ¹
Applied to all permits except solar panels.		
 PLAN CHECK – To be paid with submittal of application		
Initial Review plus review of one resubmittal	65%	of Building Permit Fee
	50%	of Building Permit Fee
		for Residential under \$100,000.00:
	\$ 229	per hour, 2 hour minimum
Request Extension of Plan Check Expiration Date	\$ 184	
Approved Resubmittals and/or changes to approved plans, including deferred submittals		
In house	\$ 229	per hour, 2 hour minimum
Outside Consultant		Consultant's hourly fee plus 15%
Expedited Plan Check (first review in 3-5 days or less) (requires Chief Building Official approval of request, based upon applicant's demonstrated need for expedited review and staff workloads)		Full plan check fees plus 50% due at submittal of application; minimum \$500
 ENERGY CONSERVATION – To be paid with submittal of application		
Review of Title 24 Energy conservation documentation (only if Title 24 is required for the project).	12.5%	of Building Permit Fee
 ELECTRICAL, PLUMBING, MECHANICAL PERMITS		
When issued with Building Permit		
Electrical	20%	of Building Permit Fee
Plumbing	18%	of Building Permit Fee
Mechanical	17%	of Building Permit Fee
 When issued separately		
Electrical, Plumbing or Mechanical	\$ 184	1% of construction valuation ¹ minimum
 Solar Panel Building Permit Fees³		
Up to 15 kW - Photovoltaic	\$ 450	
Up to 10 kWth - Thermal	\$ 450	
Over 10 kWth - Thermal	\$ 450	\$15 per kWth over 10 kWth
 Commercial/Multifamily more than 1/2 family units		
Up to 50 kW - Photovoltaic	\$ 1,000	
Over 50 kW - Photovoltaic	\$ 1,000	plus \$7 per kW between 50 kW and 250 kW plus \$5 per kW over 250 kW
Up to 30 kWth - Thermal	\$ 1,000	
Over 30 kWth - Thermal	\$ 1,000	plus \$7 per kW between 30 kWth and 260kWth plus \$5 per kWth over 260 kWth

**City of Emeryville
Master Fee Schedule
Building Division**

Effective July 1, 2023

<u>DESCRIPTION</u>	<u>Fee</u>	
SEWER CONNECTION		
Residential Dwellings	\$ 1,753	per single family dwelling equivalent (SFDE) ⁵
All Others Uses	\$ 349	per plumbing trap
(Note: Credit given for removed traps when previous use is abandoned for less than one year)		
STRONG MOTION INSTRUMENTATION PROGRAM (SMIP)²		
1 to 3 Story Residential	\$ 0.01%	of construction valuation ¹ minimum
All Other Construction	\$ 0.02%	of construction valuation ¹ minimum
GRADING PERMIT		
Grading Permit	\$ 1%	of construction valuation ¹
Plan Review of Grading Permits	\$ 65%	of Grading Permit Fee minimum
MICROFILM and PHOTOCOPIES		
Project Valuation to \$100,000.00		
8.5" x 14"	\$ 0.50	per page
Larger than 8.5" x 14"	\$ 1.00	per page
Project Valuation over \$100,000.00	1%	of Building Permit Fee
CONSTRUCTION WORK WITHOUT REQUIRED PERMITS	5 times cost of the actual permit	
OTHER INSPECTIONS AND FEES		
Building Inspection Requests after Business Hours (Business Hours: Monday-Friday 8:00am-4:00 pm) Minimum 2 hours weekday; 4 hours weekend.	\$ 170	per hour
Subsequent Re-inspections of work made necessary by faulty or incorrect work		
(CBO discretion; fee shall be paid prior to next inspection request)	\$ 210	each infraction
Certified Access Specialist Inspections (CASp)		
Inspections	\$ 179	per hour or consultant costs ⁴
Inspection for Reconnection of Utilities	\$ 154	per request
Pre-Plan check prior to permit application (2 hr. minimum)	\$ 211	per hour
Pre-Construction Meeting Consultation (2 hr. minimum)	\$ 211	per hour
Special Inspection recognition list or (Renewal)	\$ 211	per request
Building Occupancy Resumption Program Recognition Requests	\$ 335	per request
Building Occupancy Resumption Program Recognition Renewals	\$ 211	per request
Alternate Methods and Materials Request	\$ 229	per hour
Temporary Certificate of Occupancy Requests	\$ 335	per request
Certificate of Occupancy Requests	\$ 335	per request
Gas/Electrical Meter Release	\$ 324	per request
Assigned Property/Business Address	\$ 154	per request
Plans Copy Request (except counter review)	\$ 154	per request
FIRE DEPARTMENT FEES		
Charge per current Fire Department Fee Schedule		
SCHOOL FEES (effective January 17, 2021 per EUSD)²		
Commercial	\$ 0.66	per square foot
Residential (500 sq. ft. or more)	\$ 4.08	per square foot
Self Storage	\$ 0.07	per square foot
Live/Work	\$ 2.37	per square foot
CALIFORNIA BUILDING STANDARDS COMMISSION FEES (effective January 1, 2009)²		
Permit valuation \$1 to \$25,000	\$ 1.00	
Permit valuation \$25,001 to \$50,000	\$ 2.00	
Permit valuation \$50,001 to \$75,000	\$ 3.00	
Permit valuation \$75,001 to \$100,000	\$ 4.00	
Permit valuation over \$100,000	\$ 1.00	per \$25,000 or fraction thereof

City of Emeryville
Master Fee Schedule
Building Division

Effective July 1, 2023

DESCRIPTION

Fee

Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:

Planning Staff	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate
Consultants	charged at	Cost plus 10% administrative fee

This is referred to as "charged per formula."

NOTE: Fees for Traffic Impact, Art in Public Places, or Bay/Shellmound Assessment District may apply². For guidelines and calculations of these fees, consult the Building Division.

¹ Construction valuation shall be determined by the Chief Building Official, and shall be based on the valuation declared by the applicant, or on the most recent "Building Cost Index" published by Engineering News Record and adjusted for the San Francisco Bay Area, whichever is higher.

² These fees have been established by and are collected on behalf of other departments or agencies, are listed here for reference only, and are subject to change. Please consult Building Division to determine current fees.

³ No other fees are charged for Photo Voltaic Solar Panels, except fees that are not controlled by the City, including but not limited to Strong Motion Instrumentation Program (SMIP), School Fees, and California Building Standards Commission Fees. These fees are set by State law (Government Code Section 66015).

⁴ Cost recovery for special cases requiring outside consultants.

⁵ "Single Family Dwelling Equivalent" (SFDE) is defined in Emeryville Municipal Code Section 7-8.305 as follows: "Each single-family living unit in a multiple-family dwelling, apartment house, condominium, or any other multiple-family structure shall be considered one (1) SFDE, except units which contain two (2) rooms or less or one (1) bedroom or less. Each living unit which contains one (1) bedroom or less or not more than two (2) rooms total shall be considered a one-half (1/2) SFDE."

**City of Emeryville
Master Fee Schedule
Planning
Effective July 1, 2023**

<u>DESCRIPTION</u>	<u>Fee</u>	
<u>Publications, Document Charges</u> [1]		
Maps:		
Set of 11 x 17 Zoning/General Plan maps	\$	10
Individual maps	\$	3
General Plan	\$	85
Park Avenue District Plan	\$	29
North Hollis Area Urban Design Program	\$	29
Planning Regulations	\$	41
Housing Element of the General Plan	\$	58
Stormwater Guidelines	\$	27
Parks and Recreation Strategic Plan	\$	85
Emeryville Design Guidelines	\$	85
Sustainable Transportation Plan	\$	15
Sustainable Transportation Background Report	\$	116
Pedestrian and Bicycle Plan	\$	128
Pedestrian and Bicycle Plan Appendices	\$	102
Photocopying, Per Page [2]	\$	0.10
Faxing, Per Page [2]	\$	0.10
<u>Sidewalk Café Permits (including Parklets)</u>		
Application Fee	\$	100
Annual Renewal Fee		No fee
Appeal to Planning Commission	\$	50
Appeal to City Council	\$	50
<u>Short-term Rental Permits</u>		
Application Fee	\$	276
Annual Renewal Fee	\$	221
Appeal to Planning Commission	\$	100
Appeal to City Council	\$	200
<u>Notification</u>		
Notification Fee /Property Owner Mailing Lists charged for all applications requiring Planning Commission and/or City Council Review	\$	503 * + charged per formula [3] if excess of 1 hour
<u>Planning Commission Study Session</u>		
Note: Deposit to be credited to application fee if application submitted within one year.	\$	2,000 Flat Rate
<u>General Plan Amendment</u>		
	At cost, charged per formula [3]	\$3,000 Deposit
<u>Rezoning</u>		
	At cost, charged per formula [3]	\$3,000 Deposit
<u>Development Agreement</u>		
	At cost, charged per formula [3]	\$3,000 Deposit
<u>Planned Unit Development</u>		
Preliminary Development Plan	At cost, charged per formula [3]	\$5,000 Deposit
Final Development Plan	At cost, charged per formula [3]	\$3,000 Deposit
<u>Conditional Use Permits</u> [4]		
Minor Conditional Use Permits - Flat Fee	\$	636 *
Major Conditional Use Permits - Deposit		
Residential, up to 3 units	At cost, charged per formula [3]	\$2,000 Deposit
Demolition of significant or residential structure	At cost, charged per formula [3]	\$5,000 Deposit
All other	At cost, charged per formula [3]	\$3,000 Deposit
<u>Temporary Use Permits</u>		
	\$	636 *
<u>Exceptions to Standards</u> [4]		
	\$	636 *
<u>Variances</u> [4]		
	At cost, charged per formula [3]	\$1,000 Deposit

**City of Emeryville
Master Fee Schedule
Planning
Effective July 1, 2023**

DESCRIPTION

Fee

Design Review, including Signs [4]

Minor Design Review for Signs
Major Design Review for Signs

\$ 636 *
At cost, charged per
formula [3] \$1,000 Deposit

Master Sign Programs

At cost, charged per
formula [3] \$3,000 Deposit

Individual signs under Master Sign Programs

\$ 381 * zoning compliance review

Temporary Signs

\$ 251 *

All Other Minor Design Review:
All Other Major Design Review

\$ 636 *
At cost, charged per
formula [3] \$3,000 Deposit

Construction Work, Sign Installation and/or Commencement of Use Without Required Planning Permits or Approvals

5 times cost of actual permit/approval

Tree Removal Permits

Not in conjunction with other planning permits
(Other related fees from Public Works Master Fee Schedule may apply)

At cost, charged per
formula [3] \$2,000 Deposit

Subdivisions

Major Subdivisions, including residential condominium conversions

At cost, charged per
formula [3] \$3,500 Deposit plus cost of any technical assistance
such as engineer's review

Minor Subdivisions, including residential condominium conversions

At cost, charged per
formula [3] \$3,500 Deposit plus cost of any technical assistance
such as engineer's review

Lot Line Adjustments

At cost, charged per
formula [3] \$3,500 Deposit plus cost of any technical assistance
such as engineer's review

Parcel Mergers

At cost, charged per
formula [3] \$3,500 Deposit plus cost of any technical assistance
such as engineer's review

Certificate of Compliance

At cost, charged per
formula [3] \$3,500 Deposit plus cost of any technical assistance
such as engineer's review

Covenant of Easement

At cost, charged per
formula [3] \$2,000 Deposit

Environmental Review

Negative Declaration or Mitigated Negative Declaration, including Initial Study

At cost, charged per
formula [3] Deposit full contract amount for environmental
consultant prior to start of work.

Environmental Impact Report, including Initial Study if required

At cost, charged per
formula [3] Deposit full contract amount for environmental consultant
prior to start of work.

Notice of Determination or Notice of Exemption

\$ 107

Filing Fees Required by State Department of Fish & Game (Effective 1/1/2018) [5]

Alameda County Clerk Handling Fee (all filings)

\$ 50

Negative Declaration

\$ 2,764

Environmental Impact Report (EIR)

\$ 3,840

These fees are set by the California Department of Fish & Game and increase every January 1. They will go up again on 1/1/24.

**City of Emeryville
Master Fee Schedule
Planning
Effective July 1, 2023**

<u>DESCRIPTION</u>	<u>Fee</u>
<u>Administrative Fees</u>	
Appeals	
to Planning Commission	\$ 100
to City Council	\$ 200
Time Extensions (Permit Applications)	
If Granted Administratively	\$ 434 *
If Planning Commission or City Council consideration is required	At cost, charged per formula [3]
Zoning Compliance Review	
Building Permit Sign-Off	At cost, charged per formula [3], if related to a cost recovery planning project; otherwise, No Fee
Business License Sign-Off, including Home Occupations and Live/Work Unit Occupancy	No Fee
All Other, Including Accessory Dwelling Units, Individual Signs under a Master Sign Program,	\$ 503 *
Amendments to conditions of approval by Planning Commission or City Council	
Any project that was originally flat fee	\$ 1,265 *
Any project that was originally cost recovery	At cost, charged per formula [3] \$1,000 Deposit
Request for Waiver of construction noise hours by City Council	\$ 1,530
<u>In Lieu Fees</u>	
Open Space, pursuant to EMC Section 9-4.303(a)(3)b	\$ 251 Per square foot of required open space not provided

Note: For any services "charged per formula" requiring staff time or the time of City-hired consultants, charges will be as follows:		
Planning Staff	charged at	direct salary and benefits plus 45.76% overhead rate
Consultants	charged at	cost plus 10% administrative fee

- Notes**
- [1] Publications are charged at actual cost to the City. All publications can also be downloaded for free from the City's website.
 - [2] CA Government Code §6253. "A common standard that is viewed as legally defensible is 10 cents per page."
 - [3] All applications that are "charged per formula" [i.e. on a cost recovery basis] require an initial deposit to be paid at the time of filing. If the costs incurred in processing an application exceed this deposit, the City will bill the applicant for this additional amount. Likewise, if the deposit exceeds the costs, the balance will be refunded to the applicant. See box above for details on how charges are calculated.
 - [4] Applications for Conditional Use Permits, Exceptions to Standards, Variances, and/or Design Review may be combined into a single application. The application fee shall be the sum of the individual fees for each permit type.
 - [5] Applicant files with Alameda County Clerk and pays all associated filing fees, which are listed here for convenience. Please confirm current fees with Alameda County Clerk.

**City of Emeryville
Master Fee Schedule
City Manager & City Clerk**

Effective July 1, 2023

<u>DESCRIPTION</u>	<u>Fee</u>
Photocopying, One Sided [1] (Including all municipal codes, agendas, packets, resolutions, etc.)	\$ 0.10 per page
Photocopying, double sided [1] (Including all municipal codes, agendas, packets, resolutions, etc.)	\$ 0.20
Financial Disclosure Retrieval Fee (For Documents over 5 years old) per carton [3]	\$ 5
Specialized Retrieval of Document (writing software)	Actual Cost
DVD/Audiotape copy of City Council/Agency/Planning Commission or Advisory Body Meeting	
Normal Delivery Per Meeting	\$ 10
Rush Delivery (Within 3 working days) Additional Charge Per Meeting	\$ 15
Electronic Data Record Request - Existing File Per Portable Data Storage Device	Cost of materials
Electronic Data Record Request - Non-existing file Per Portable Data Storage Device	Cost of materials and staff time to produce
City Administrative Fee for Admin of Consultant hired Projects	\$ 132 per hour
City Clerk Hourly Rate	\$ 132 per hour

Note: For any services or permits requiring staff time or the time of City hired consultants, charges will be as follows:		
City Staff [4]	charged at	the calculated hourly rate of their direct salary and fringe benefits, plus 45.76% for overhead
Consultants [2]	charged at	City's cost plus a 10% administrative fee

Notes

- [1] CA Government Code §6253. "A common standard that is viewed as legally defensible is 10 cents per page."
- [2] For any services or permits requiring staff time or the time of City hired consultants, charges will be as follows, which is referred to above as "charged per formula": City's cost plus a 10% administrative fee - Not Analyzed by NBS.
- [3] Set by the State at a maximum of \$5.
- [4] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan.

**City of Emeryville
Master Fee Schedule
Economic Dev & Housing
Effective July 1, 2023**

<u>DESCRIPTION</u>	<u>Fee</u>
Loan Subordination Fee	\$ 507
Loan Origination Fee	\$ 507
Income Verification Fee	no charge
Publications	
1987 Shellmound Park Redevelopment Plan	see photocopying fee
1987 Shellmound Park Agency's Final Report, Section 33352	see photocopying fee
1987 Shellmound Park Final EIR	see photocopying fee
1976 Redevelopment Plan	see photocopying fee
Housing Element	see photocopying fee
Urban Design Plan-San Pablo Avenue	see photocopying fee
Program Fees	
City regulatory oversight & Technical review/assistance by Site Manager	Certain applicants request hazardous materials oversight pursuant to the MOU. The regulatory agencies occasionally request the City assistance in reviewing and/or monitoring response actions on their behalf. In either of these instances, the City's Site Manager will conduct certain activities, conditionally approve actions, subject to the approval of the regulatory agency(ies). [1] At cost, charged per formula \$517 Minimum Deposit
Capital Improvement Credit Fee [2]	\$ 507
Rental Monitoring Fee [4]	At cost, charged per formula \$5,000 minimum deposit
Below Market Rate Resale Fee [3]	\$ 507
Below Market Rate Inspection Fee [3]	At cost, charged per formula \$500 minimum deposit
Loan Payoff Fee	\$ 123
Below Market Rate Inspection (after first 2) or Capital Improvement Credit Inspection (after first 1)	\$ 123 Per hour
Document Modification Fee to add or remove owners from recorded agreements and Promissory Notes	\$ 507
Document Modification Fee to alter terms and conditions of recorded agreements and Promissory Notes	\$ 123 Per hour
Economic Housing and Development Hourly rate	\$ 261 Per hour
Measure C	
Hotels operating under Collective Bargaining Agreements	\$ 183
Hotels not operating under Collective Bargaining Agreements	\$ 308
Audit Fee	For all City staff and/or consultant time expended to determine Large Hotel compliance with Measure C in connection with issuance of annual permit by City of Emeryville. At cost, charged per formula \$5,000 Deposit required prior to Permit issuance should there be violation requiring a full audit.

Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:

Econ Dev Staff	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate [5]
Consultants	charged at	Cost plus 10% administrative fee

This is referred to as "charged per formula."

Notes

- [1] Certain applicants request hazardous materials oversight pursuant to the MOU. The regulatory agencies occasionally request the City assistance in reviewing and/or monitoring response actions on their behalf. In either of these instances, the City's Site Manager will conduct certain activities, conditionally approve actions, subject to the approval of the regulatory agency(ies).
- [2] Process consists of 1) reviewing invoices and proof of payment, 2) depreciating, if necessary and 3) one inspection.
- [3] Includes 2 inspections.
- [4] The affordability agreements do not allow for increases.
- [5] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan.

**City of Emeryville
Master Fee Schedule
Finance**

Effective July 1, 2023

<u>DESCRIPTION</u>	<u>Fee</u>
Photocopying, Per Page [1]	\$ 0.10
Miscellaneous Fees	
Ordinances administered by Finance Division	no charge
Returned check fee [3]	
1st check	\$ 25
2nd and each subsequent check	\$ 35
Credit and Debit Card Service Fee for all card payments (effective March 2, 2023) [5]	2.50%
Program Fee	
<u>Business License Processing</u>	
New Business License	\$ 66 7/1/2023 - 12/31/2023
Effective January 1, 2024 the New Business License Fee will increase to \$69	\$ 69 1/1/2024 - 6/30/2024
Annual Business License renewal	\$ 10
<u>Preferential Parking Permit Program</u>	
Annual Permit [2]	\$ 66 per vehicle
Annual permit for low income household [2]	\$ 29 per vehicle
Maximum of 3 annual permits per residential address	
Maximum of 1 annual permit per business address	
Visitor's Permit-One Day	\$ 3
Maximum of 10 per household per year	
Visitor's Permit-Two Weeks	\$ 27
Maximum of 2 per household per year	
Visitor's Permit-52 week	\$ 171
Maximum of one per year per household or business.	
Permit year is September 1 to August 31.	

Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:

Finance Staff	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate [4]
Consultants	charged at	Cost plus 10% administrative fee

This is referred to as "charged per formula."

Notes

- [1] CA Government Code §6253. "A common standard that is viewed is legally defensible is 10 cents per page."
- [2] Maximum of 3 annual permits per residential address. Maximum of 1 annual permit per business address.
- [3] Per CA Civil Code; 1st NSF Check is limited to \$25 fee; each subsequent NSF check is limited to \$35 fee.
- [4] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan.
- [5] A 2.50% non-refundable service fee will be assessed on all credit/debit card transactions.

**City of Emeryville
Master Fee Schedule
Fire Department**

Effective July 1, 2023

DESCRIPTION

Fee

INSPECTIONS

Fire Prevention Safety Inspection of Businesses for compliance with Fire Code; Annual Fire Sprinkler Test Inspection.

Re-Inspection, if required - Prevention Specific

Reinspection, all deficiencies corrected

\$ 211 Per hour, minimum charge of 1/2 hr.

Reinspection, deficiencies remaining

\$ 211 Per hour, minimum charge of 1/2 hr.

Subsequent Re-inspections of work made necessary by faulty or incorrect work

\$ 211 Each infraction

Special Inspections or Research

During regular business hours

\$ 265 Per hour, minimum charge of 1/2 hr.

Scheduled outside of regular business hours

\$ 265 Per hour, minimum charge of 1/2 hr.

Fire Safety Inspection

Fire prevention annual inspection

\$ 211 Per hour, minimum charge of 1/2 hr.

Engine Company Inspections - Minor [1]

\$ 639 Per hour, minimum charge of 1/2 hr.

Engine Company Inspections - Major [1]

\$ 639 Per hour, minimum charge of 1/2 hr.

Special Inspections - Prevention [1]

\$ 211 Per hour, minimum charge of 1/2 hr.

Special Inspections - Suppression [1]

\$ 639 Per hour, minimum charge of 1/2 hr.

PERMITS

Fire code permits

\$ 211 Per hour, minimum charge of 1/2 hr.

(Tents, haunted houses, carnival or fair, etc.)

OTHER FEES

Fire Personnel Costs Per Hour [2]:

\$ 426 Per hour, minimum charge of 2 hr.

Fire Equipment Costs Per Hour, to be charged in the following situations:

a) Commercial stand by services provided upon request

b) Response to Hazardous material release

c) Response to chronic false alarms

d) Recovery for Emergency Response Expenses

under Code& Sections 53150-53158

to a maximum of \$1,000

Engine Company (3 persons)

Regular Duty Company

\$ 639 Staff per hour plus equipment cost

Special Duty Company

\$ 639 Staff per hour plus equipment cost

Aerial Truck (one person)

\$ 211 Staff per hour plus equipment cost

Staff Vehicle (one person)

\$ 211 Staff per hour plus equipment cost

First Responder Fee [1]

\$ 211

All consumable materials used in emergency incidents to be reimbursed at cost plus a 30% restocking charge.

PLAN REVIEW

Review of construction, rehabilitation or remodeling plans for occupancies under the jurisdiction of the State Fire Marshall.

40% of Building Permit Fee

(collected by Community Development Department)

**City of Emeryville
Master Fee Schedule
Fire Department**

Effective July 1, 2023

DESCRIPTION

Fee

PLAN REVIEW and PERMIT FEES for FIRE SUPPRESSION EQUIPMENT

Plan review fee for submitting plans and specifications for review - Base Fee [2]	65% of permit fee (for installation of the equipment) \$ 211 Per hour, minimum charge of 2 hr.
Additional plan review and/or inspection required by changes, additions, or revisions to approved plans. (Per hr. and 1 hr. minimum)	\$ 211 Per hour
Permit for installation of Fire Suppression Equipment (Including sprinklers, alarm systems, smoke detection systems) [2]	1% of the total valuation \$ 211 Per hour, minimum charge of 2 hr.

PLANNING AND TRAINING PROGRAMS

Emergency Preparedness Planning Private Business--Employee Training	\$ 61 per hour + Materials
Public/Non Profit Organization--Employee Training	\$ 61 per hour + Materials
CPR Training and First Aid Training, 5 student minimum Non-Certified	\$ 61 per hour
Emergency Preparedness Supplies and Equipment	At cost

Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:

Fire Staff	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate [3]
Consultants	charged at	Cost plus 10% administrative fee

This is referred to as "charged per formula."

Notes

- [1] 3 person crew assumed one hour each.
- [2] Per hour, minimum of 2 hours.
- [3] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan.

**City of Emeryville
Master Fee Schedule
Police Department**

Effective July 1, 2023

<u>DESCRIPTION</u>	<u>Fee</u>
Report & Document Reproduction	
Crime Reports for Victims – Hard Copy Requested via Police Department	No Charge
Citizen Request, Per Report (If 20+ pages, .10 per add'l page)	\$ 9
Crime/Accident Report-Insurance Company, Per Report (If 20+ pages, .10 per add'l page)	\$ 10
Computer Generated Report from Police Department CAD/Records Management System, Per Report [2] (If 20+ pages, .10 per add'l page)	\$ 8
Faxing, Per Page [12]	\$ 0.10
CD / Photo CD / DVD / Thumbdrive, [12]	\$ 33
Identification Services	
Fingerprinting	\$ 196
DVD Copy of Communications Voice	\$ 196
Vehicle Release Certificate Fee [5] (Except recovered/stolen vehicle)	\$ 217
Stolen Vehicle Release	No Charge
Administrative Services	
Clearance Letter	\$ 13
ABC (Alcoholic Beverage Control) One Day License	\$ 204
Correctable Violation Citation (Fix-it Ticket)	\$ 8
Three (3) False Alarms (within 120 days)	\$ 75
Four (4) False Alarms (within 120 days)	\$ 100
Five (5) False Alarms (within 120 days)	\$ 100
Permit & Application Fees	
Alarm Application Fees (Commercial Alarms only) [6] one time initial fee	\$ 196
Cabaret Permit Annual Application Fee [7] (Due, each December 1st)	\$ 1,760
One Day Cabaret Permit	\$ 1,053
One Day Dance Hall Permit	\$ 703
Bingo Game Permit	\$ 526
Card Room Fees:	
Card Room Annual License Application [7] (Due, each December 1st)	\$ 3,524
Card Room Employee Permit	
1. Application Fee	\$ 472
2. Renewal Fee	\$ 173
3. Replacement/Change Card Room	\$ 173
Taxicab Drivers' Permit Fees	
1. Application Fee	\$ 196
2. Application Renewal Fee	\$ 196
3. Driver's Identification Card Replacement Fee	\$ 95
Fleet Management Permit Fees	
1. Application Fee	\$ 396
2. Substitution/Additional Fee for each additional vehicle not listed on Fleet Management Permit Application	\$ 396
Vehicle Permit Fees	
1. Application Fee	\$ 95
2. Certified Copy of Emeryville Police Department Vehicle Inspection Report (to be used by other cities)	\$ 55
3. Vehicle Replacement Card Fee	\$ 47

**City of Emeryville
Master Fee Schedule
Police Department**

Effective July 1, 2023

<u>DESCRIPTION</u>	<u>Fee</u>
Special Event Permit Fees	
Without a street closure	\$ 336
With a street closure	\$ 418
Peddler - Vendor - Catering Truck Permit Fees	
1. Application Fee	\$ 349
2. Renewal Fee	\$ 349
3. Replacement Fee	\$ 103
Massage Parlor and Massage Establishment Charges [8]:	
Annual Permit Application, due each December 1st	\$ 1,455
Massage Establishment Fee:	
Annual Permit Application, due each December 1st	\$ 687
Employee Permits	
Annual Employee Permit (Applies to both Massage Parlors and Massage Practitioners) [3,4] (Due each October 1st for renewal by January 1st. Valid on a calendar year basis.)	
1. Application Fee	\$ 549
2. Renewal Fee	\$ 549
3. Replacement Fee	\$ 55
Dog License Fee	
For One Year - Not Spayed/Neutered	\$ 22
For Three Years - Not Spayed/Neutered	\$ 34
For One Year - Spayed/Neutered	\$ 10
For Three Years - Spayed/Neutered	\$ 15
For One Year - Seniors (55+) - Not Spayed/Neutered	\$ 5
For Three Years - Seniors (55+) - Not Spayed/Neutered	\$ 10
For One Year - Seniors (55+) - Spayed/Neutered	\$ 3
For Three Years - Seniors (55+) - Spayed/Neutered	\$ 5
Application for Concealed Weapon Permit, Police Investigation:	
1. Background Investigation	\$ 999
	Penal Code Sec. 22190 (b)(1) & (f)(1)
2. Psychological Examination, if contracted by City	\$ 799
	Penal Code Sec. 22190 (b)(1) & (f)(1)
3. Range Certification	\$ 3,524
Application for Firearm Dealer Permit	
Background Investigation	\$ 1,760
Emergency Response Expenses (Alcohol/Drug Related)	
Arrest Only	\$ 1,760
Arrest With Accident Investigation	\$ 2,465
Police Department Personnel Costs for Short Term Encroachments, Special	\$ 349
Short Term Encroachment Permit	\$ 349
Personnel Services [9,10]	\$ 196
Cannabis Key Individual Application Fee	\$ 549
Initial Cannabis Business Permit Fee	Cost Recovery
Renewal of Cannabis Business Permit Fee	\$ 802
Firearms Storage Fee [13]	\$ 597

**City of Emeryville
Master Fee Schedule
Police Department**

Effective July 1, 2023

<u>DESCRIPTION</u>	<u>Fee</u>
Police Non-Sworn Hourly Rate	\$ 81
Police Non-Sworn Rate - Overtime	\$ 118
Police Sworn Hourly Rate	\$ 143
Police Sworn Hourly Rate - Overtime	\$ 215

**Note: For any services requiring staff time or the time of city hired consultants, fees will be charged as follows:
as follows:**

Police Staff	calculation of direct salary, fringe benefits plus 45.76% overhead rate [12]
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Consultants	Cost plus 10% administrative fee
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This is referred to as "charged per formula."

Notes

- [1] For any services requiring staff time or the time of city hired consultants, please refer to the "charged per formula" section above.
- [2] Department CAD/Records Management System, Per Page.
- [3] Applies to both Massage Parlors and Massage Practitioners.
- [4] Due each October 1st for renewal by January 1st. Valid on a calendar year basis.
- [5] Except recovered/stolen vehicle.
- [6] one time initial fee.
- [7] Due, each December 1st.
- [8] one business grandfathered.
- [9] Police Staff - calculation of direct salary, fringe benefits and departmental & citywide overhead.
- [10] Consultants - Cost plus 10% administrative fee.
- [11] CA Government Code §6253. "A common standard that is viewed is legally defensible is 10 cents per page."
- [12] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan.
- [13] California Family Code 6389 and Penal Code 33880(a).

**City of Emeryville
Master Fee Schedule
Public Works
Effective July 1, 2023**

<u>DESCRIPTION</u>	<u>Fee</u>
PERMITS/LICENSES	
<u>Encroachment Permits</u>	
Application Fee	\$ 231
Plan Check [9,16]	\$ 311
"No Parking" signs (each)	\$ 4
Encroachment Permit Performance Security [1,7]	\$ 1,000 or \$10,000 bond or as provided in Encroachment Agreement
Encroachment Permit Inspection Fee (2 hr. minimum) [7,22,24]	\$ 413
Encroachment Permit Inspection Fee (Cost Recovery) [7,22,24]	\$ 189
Long Term Encroachment Permit (beyond 30 days) [2,7]	\$ 144
Final inspection for certificate of occupancy [17]	\$ 466
Encroachment Agreements [18]	\$ 624
Discharge of Ground Water into Sanitary Sewer [10, 28] Plus \$1.92 per 100 cf of discharge based on City Ordinance effective January 1, 2021	\$ 311
<u>Sewer Lateral Permits</u>	
Per Parcel, Administrative fee	\$ 241
Plus a fee for each new, repaired, replaced or abandoned lateral of:	\$ 750
or for large or complex private sewer systems, a cost recovery fee of	\$ 186 per hour
or for inspections requiring overtime, as determined by the City Engineer	\$ 282 per hour
Verification Test (only), on an existing sewer lateral	\$ 186 per test
Traffic signal or street light conduit utility locate (as needed)	\$ 374
Sewer Lateral Performance Security Deposit	\$ 1,107
Plan Check for new sewer laterals	\$ 243
<u>Private Development Projects</u>	
Site Improvement Plan Check (Engineering) - Small [3,5,9]	\$ 936
Site Improvement Plan Check (Engineering) - Large [21,22]	\$ 154
Grading and Demolition Permits [9]	Charge Per Current Building Permit Fee Schedule.
Trash Plan Review [12]	\$ 624
Construction and Demolition Waste Management Plan review [19]	\$ 466
Green Halo Systems C&D Waste Management [11]	\$ 154
SWPPP Inspection on Private Developments [3,4,5]	\$ 780
Trash Plan Inspection [9]	\$ 311
Site Improvements Inspection [7,22,24]	\$ 189 per hour
<u>Subdivisions</u>	
Lot Line Adjustment Plan Check and Certificate of Compliance [9]	\$ 779
Parcel Map Plan Check [9]	\$ 779
Tentative Map Plan Check	\$ 154 per hour
Final Map Plan Check [9]	\$ 1,248
Plat and Legal Description Plan Check	\$ 310
Digital Basemap Processing Fee [6,8]	\$ 154
<u>Small Cell Antenna Fees</u>	
Small Cell Antenna Street Pole Fee	\$ 299 per pole per year
<u>Stormwater</u>	
Storm water Permit Application Fee [20]	\$ 231
Storm water Permit C3 Plan Check [21,22]	\$ 310 Deposit
Plus Actual Consultant Costs [7,24,30]	At Cost Charged per Formula
Storm water Permit C3 Inspection [7,22,24]	\$ 189 per hour
Storm water C10 Plan Check [9]	\$ 154
Storm water Maintenance Agreement Review	\$ 466

**City of Emeryville
Master Fee Schedule
Public Works
Effective July 1, 2023**

<u>DESCRIPTION</u>	<u>Fee</u>	
Maintenance Agreement Recording at County	\$ 154	
Storm water C3 O & M Inspections [7,21,22,26]	At Cost	Charged per Formula
Commercial / Industrial Storm water Inspections [7,21,22,26]	At Cost	Charged per Formula
<u>Sign Permit</u>		
Application fee	\$ 231	
Annual permit Renewal Fee	\$ 154	
<u>Arborist</u>		
Arborist Valuation Report for one (1) tree [7, 21, 22, 27] Included site visit and report	\$ 304	first tree
Valuation of additional tree(s) [7, 21, 22, 27] Same property, same report	\$ 17	per additional tree
<u>Dockless Mobility System</u>		
Permit Application	\$ 2,500	Annually
Permit Renewal in Subsequent Year(s)	\$ 1,000	Annually
Permit Issuance	\$ 5,000	Annually
Confiscation and Retrieval	\$ 125	per device
Storage	\$ 250	per device
Disposal	Actual cost	per device
<u>Vehicle Share</u>		
Permit Application	\$ 2,500	Annually
Permit Renewal Application	\$ 1,000	Annually
Permit Issuance Free-Floating Vehicle Share	\$ 5,000	Annually
Permit Issuance Dedicated - Space Vehicle Share	\$ 5,000	per dedicated space per year
Meter Revenue Deposit for Free - Floating Car Share	as calculated	per vehicle
Signage and Striping for Dedicated - Space Vehicle Share	Actual cost	per space
Street tree soil investigation and planting report from consulting arborist [7,21,22,27]	\$ 137	
<u>Color Curbs</u>		
Color Curb Application Fee (for all curb colors except Blue Zones)	\$ 100	
OTHER/MISCELLANEOUS		
Memorial bench with plaque (new bench) [23] (plus cost to purchase and install bench and plaque)	\$ 624	
Memorial bench with plaque (existing bench) [23]	\$ 310	

Note: For any services requiring staff time or the time of city hired consultants, charges will be		
Public Works Staff	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate [29]
Consultants	charged at	Cost plus 10% admin fee
This is referred to as "charged per formula."		

Notes

- [4] Requiring City Oversight for Review of Improvement Plans and Inspections.
- [5] Deposit of Estimated Charges to be Paid at Application/Permit Issuance.
- [6] Charged to applicants requesting recording of lot line adjustment's, parcel maps, parcel map waivers and final maps within the City.
- [7] Placeholder for MFS; not included in cost analysis.
- [8] plus actual cost of County recording fee.
- [9] 1 check, 1 re-check.
- [10] 2 check, 1 re-check, post check.
- [11] 1 pre-check, 1 post-check.
- [12] 1 meeting with Architect, 1 check and 1 recheck.
- [14] Revenue Sourced [FY15 Revenue Details 9.8.15].
- [15] Volume of activity, labor time sourced from "PW_COS-040116 mk edit.xlsx".
- [16] Excludes private development.
- [17] Includes two site visits.
- [18] Plus City Attorney Time.
- [19] 1 check, 1 re-check, 1 post check.
- [20] 1 check for completeness.
- [21] Actual cost of consulting inspector.
- [22] Plus actual cost of City Staff Time.
- [23] Plus actual costs to purchase bench, plaque and contractor installation.
- [24] Rate for consultant PW Inspector.
- [25] Rate for consultant plan check engineer.
- [26] Rate for consultant inspection.
- [27] Consulting Cost \$304 per tree, \$17 per each additional tree.
- [28] Plus \$1.76 per 100 cf of discharge based on City Ordinance.
- [29] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan.

**City of Emeryville
Master Fee Schedule
Child Development Center**

Effective July 1, 2023

<u>DESCRIPTION</u>	<u>Fee</u>
<i>*Fees on this page go into effect on 9/1/2023</i>	
Application Fee (applied against first month's tuition upon approval)	\$ 52
Non-Subsidized Fees: (Full Cost)	Monthly Fee*
Infant/Wobbler Resident	\$ 2,419 Per Month
Infant/Wobbler Non-Resident	\$ 2,688 Per Month
Toddler Resident	\$ 2,198 Per Month
Toddler Non- Resident	\$ 2,444 Per Month
Pre-Schooler Resident	\$ 1,760 Per Month
Pre-Schooler Non-Resident	\$ 1,953 Per Month

*** Monthly Fee is a flat amount per month. There are no fee reductions for City observed holidays, recesses or for time away due to illness or vacation. There is a 10% sibling discount applicable on the lowest paid tuition.**

State Subsidized Co-Pay Fees:

Children who participate in the State Subsidy Program pay fees between \$1.00 and \$17.75 per day based on annual household income and number of family members as determined by the State of California Department of Education.

Other Charges

Center provided diapers	\$1 each
Late pickup of child	\$1 per minute - first late pick up \$2 per minute after first late pick up
Late payment of tuition. (Tuition is due on or before the 1st of the Month)	\$3 per day, not to exceed \$50
Photocopying at CDC, Per Page	\$ 0.10

Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:

CDC Staff	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate [1]
Consultants	charged at	Cost plus 10% administrative fee

This is referred to as "charged per formula."

Notes

[1] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan.

**City of Emeryville
Master Fee Schedule
Community Services**

Effective July 1, 2023

<u>DESCRIPTION</u>	<u>Fee</u>	
Community Events Permit		
Community Event Permit, Application Fee, Resident	\$ 63	per application
Community Event Permit, Application Fee, Non-Profit	\$ 94	per application
Community Event Permit, Application Fee, Non-Resident/Business	\$ 157	per application
Community Event Permit, Security Deposit	\$ 0-1,000	per permit
Community Event Permit Fees (Non Park Rental*), Resident	\$ 92	per application
Community Event Permit Fees (Non Park Rental), Non-Profit	\$ 126	per application
Community Event Permit Fees (Non Park Rental), Non-Resident/Business	\$ 237	per application
Community Events Mailing List (required for Community for Notification)	\$ 42	per hour
*for Community Events permit in ordinance procedures		
Park Rental Fees for Picnic Areas		
Park Rental Application Fee, Resident	\$ 11	per application
Park Rental Application Fee, Non-Profit	\$ 17	per application
Park Rental Application Fee, Non-Resident/Business	\$ 23	per application
Marina Park, Site A or E, 49 People or Less, Resident	\$ 96	per day
Marina Park, Site A or E, 49 People or Less, Non-Profit	\$ 195	per day
Marina Park, Site A or E, 49 People or Less, Non-Resident/Business	\$ 492	per day
Marina Park, Site A or E, 50 People or More, Resident	\$ 195	per day
Marina Park, Site A or E, 50 People or More, Non-Profit	\$ 294	per day
Marina Park, Site A or E, 50 People or More, Non-Resident/Business	\$ 741	per day
Marina Park, Site B, C, or D, Resident	\$ 58	per day
Marina Park, Site B, C, or D, Non-Profit	\$ 91	per day
Marina Park, Site B, C, or D, Non-Resident/Business	\$ 121	per day
Doyle-Hollis Park, Sites A/B, Resident	\$ 34	per day
Doyle-Hollis Park, Sites A/B, Non-Profit	\$ 58	per day
Doyle-Hollis Park, Sites A/B, Non-Resident/Business	\$ 96	per day
Doyle-Hollis Park, Site C/Christie Park, Resident	\$ 47	per day
Doyle-Hollis Park, Site C/Christie Park, Non-Profit	\$ 72	per day
Doyle-Hollis Park, Site C/Christie Park, Non-Resident/Business	\$ 109	per day
Doyle-Hollis Park, Site D, Resident	\$ 58	per day
Doyle-Hollis Park, Site D Non-Profit	\$ 91	per day
Doyle-Hollis Park, Site D, Non-Resident/Business	\$ 121	per day
All Other Parks, Resident	\$ 34	per day
All Other Parks, Non-Profit	\$ 58	per day
All Other Parks, Non-Resident/Business	\$ 96	per day
Bounce House Use Fee - All Facilities, Resident	\$ 17	per rental
Bounce House Use Fee - All Facilities, Non-Profit	\$ 23	per rental
Bounce House Use Fee - All Facilities, Non-Resident/Business	\$ 28	per rental
Alcohol Use Fee - All Facilities, 49 People or Less, Resident	\$ 36	per rental
Alcohol Use Fee - All Facilities, 49 People or Less, Non-Profit	\$ 48	per rental
Alcohol Use Fee - All Facilities, 49 People or Less, Non-Resident/Business	\$ 61	per rental
Alcohol Use Fee - All Facilities, 50 People or More, Resident	\$ 61	per rental
Alcohol Use Fee - All Facilities, 50 People or More, Non-Profit	\$ 93	per rental
Alcohol Use Fee - All Facilities, 50 People or More, Non-Resident/Business	\$ 125	per rental
Deposit for Park Rentals	\$ 0-50	per rental
All Facilities Rentals (except Park, Athletic Field and Pool)- Cleaning/Setup Fee	\$ 42 - 201	
ECCL School Gym, Pool, and Field Rental Fees *		
ECCL Rental Application Fee, Resident (per application)	\$ 24	per application
ECCL Rental Application Fee, Non-Profit (per application)	\$ 36	per application
ECCL Rental Application Fee, Non-Resident/Business (per application)	\$ 48	per application
50% discount if only half gym or field is available		
ECCL Gym Rental Fee, Resident (M-TH)	\$ 34	per hour
ECCL Gym Rental Fee, Non-Profit and Youth Group (M-TH)	\$ 65	per hour
ECCL Gym Rental Fee, Non-Resident/Business (M-TH)	\$ 72	per hour
ECCL Gym Rental Fee, Resident (Fri - Sun)	\$ 58	per hour
ECCL Gym Rental Fee, Non-Profit and Youth Group (Fri - Sun)	\$ 91	per hour
ECCL Gym Rental Fee, Non-Resident/Business (Fri - Sun)	\$ 96	per hour

**City of Emeryville
Master Fee Schedule
Community Services
Effective July 1, 2023**

<u>DESCRIPTION</u>	<u>Fee</u>	
ECCL Gym Rental Fee, Resident (M-TH) non regulars hours (5am-8am)	\$ 25	per hour
ECCL Gym Rental Fee, Non-Profit and Youth Group (M-TH) non regulars hours (5am-8am)	\$ 49	per hour
ECCL Gym Rental Fee, Non-Resident/Business (M-TH) non regulars hours (5am-8am)	\$ 53	per hour
ECCL Gym Rental Fee, Resident (Fri - Sun) non regulars hours (5am-8am)	\$ 46	per hour
ECCL Gym Rental Fee, Non-Profit and Youth Group (Fri - Sun) non regulars hours (5am-8am)	\$ 71	per hour
ECCL Gym Rental Fee, Non-Resident/Business (Fri - Sun) non regulars hours (5am-8am)	\$ 74	per hour
ECCL Gym Rental Preparation Fee	\$ 30-1,000	per rental
ECCL Gym Rental Deposit	\$ 150-1,000	per rental
ECCL Athletic Field and/or Track Rental Fee, Resident	\$ 8	per hour
ECCL Athletic Field and/or Track Rental Fee, Non-Profit and Youth Group	\$ 34	per hour
ECCL Athletic Field and/or Track Rental Fee, Non-Resident/Business	\$ 46	per hour
ECCL Outdoor Basketball Court Rental Fee, Resident	\$ 17	per hour
ECCL Outdoor Basketball Court Rental Fee, Non-Profit and Youth Group	\$ 32	per hour
ECCL Outdoor Basketball Court Rental Fee, Non-Resident/Business	\$ 35	per hour
ECCL Athletic Field Light Fee, Resident	\$ 11	per hour
ECCL Athletic Field Light Fee, Non-Profit and Youth Group	\$ 17	per hour
ECCL Athletic Field Rental Fee, Non-Resident/Business	\$ 24	per hour
ECCL Athletic Field Rental Preparation Fee	\$ 30-1,000	per rental
ECCL Athletic Field Rental Deposit	\$ 150-1,000	per rental
ECCL Swimming Pool Rental Fee (1-50 People), Resident	\$ 41	per hour
ECCL Swimming Pool Rental Fee (1-50 People), Non-Profit	\$ 73	per hour
ECCL Swimming Pool Rental Fee (1-50 People), Non-Resident/Business	\$ 105	per hour
ECCL Swimming Pool Rental Fee (1-50 People), Resident non regular hours (5am-8am)	\$ 30	per hour
ECCL Swimming Pool Rental Fee (1-50 People), Non-Profit non regular hours (5am-8am)	\$ 53	per hour
ECCL Swimming Pool Rental Fee (1-50 People), Non-Resident/Business non regular hours (5am-8am)	\$ 77	per hour
ECCL Swimming Pool Rental Fee - Each Additional 1-25 People Per Rental/Hour	\$ 24	per hour
ECCL Swimming Pool Rental Preparation Fee (per rental)	\$ 30-1,000	per rental
ECCL Swimming Pool Rental Deposit (per rental)	\$ 150-1,000	per rental
ECCL "Recreation Swim Party Area Rental", Resident	\$ 48	per rental
ECCL "Recreation Swim Party Area Rental", Non-Profit	\$ 54	per rental
ECCL "Recreation Swim Party Area Rental", Non-Resident/Business	\$ 61	per rental
ECCL Building C Multi-Purpose Room		
ECCL Building C Rental Fee Resident	\$ 105	per hour
ECCL Building C Rental Fee Non-Profit	\$ 135	per hour
ECCL Building C Rental Fee Non-Resident/Business	\$ 167	per hour
50% discount if only half gym or field is available		
ECCL LG/Facility Attendant (additional)	\$ 21	
ECCL Special Equipment & Services (e.g., Audio Equipment, Visual Equipment)	\$ 25 - 300	per rental
ECCL Building A Multi-Purpose Room		
ECCL Building A Multi-Purpose Room Resident	\$ 80	per hour
ECCL Building A Multi-Purpose Room Non-Profit	\$ 114	per hour
ECCL Building A Multi-Purpose Room Non-Resident/Business	\$ 157	per hour
ECCL Building A Kitchen		
ECCL Building A Kitchen Room Resident	\$ 40	per hour
ECCL Building A Kitchen Room Non-Profit	\$ 52	per hour
ECCL Building A Kitchen Room Non-Resident/Business	\$ 65	per hour
ECCL Teen Center		
ECCL Teen Center Resident	\$ 34	per hour
ECCL Teen Center Non-Profit	\$ 65	per hour
ECCL Teen Center Non-Resident/Business	\$ 72	per hour
ECCL Classrooms		
ECCL Classrooms Resident	\$ 32	per hour
ECCL Classrooms Non-Profit	\$ 45	per hour
ECCL Classrooms Non-Resident/Business	\$ 51	per hour
City of Emeryville Indoor Facility Rental Prices		
City Indoor Facilities Rental Application Fee, Resident	\$ 24	per application
City Indoor Facilities Application Fee, Non-Profit	\$ 36	per application
City Indoor Facilities Application Fee, Non-Resident/Business	\$ 48	per application

**City of Emeryville
Master Fee Schedule
Community Services**

Effective July 1, 2023

<u>DESCRIPTION</u>	<u>Fee</u>	
Ongoing Rental Discounts		
6 dates or more on application % off base rate	10%	
12 dates or more on application % off base rate	15%	
24 dates or more on application % off base rate	20%	
40 dates or more on application % off base rate	30%	
Council Chambers		
Council Chambers Rental Fee, Resident	\$ 54	per hour
Council Chambers Rental Fee, Non-Profit	\$ 67	per hour
Council Chambers Rental Fee, Non-Resident/Business	\$ 74	per hour
Council Chambers Room Rental Deposit	\$ 165	per rental
Recreation Center		
Recreation Center, One Room Rental Fee, Resident	\$ 54	per hour
Recreation Center, One Room Rental Fee, Non-Profit	\$ 67	per hour
Recreation Center, One Room Rental Fee, Non-Resident/Business	\$ 74	per hour
Recreation Center, Entire Facility Rental Fee, Resident	\$ 131	per hour
Recreation Center, Entire Facility Rental Fee, Non-Profit	\$ 163	per hour
Recreation Center, Entire Facility Rental Fee, Non-Resident/Business	\$ 194	per hour
Recreation Center Rental Deposit - Entire Facility	\$ 553	per rental
Recreation Center Rental Deposit - One Room	\$ 165	per rental
Senior Center		
Senior Center Main Hall, Stage, Kitchen Rental Fee, Resident	\$ 125	per hour
Senior Center Main Hall, Stage, Kitchen Rental Fee, Non-Profit	\$ 157	per hour
Senior Center Main Hall, Stage, Kitchen Rental Fee, Non-Resident/Business	\$ 187	per hour
Senior Center Kitchen Rental Fee, Resident	\$ 61	per hour
Senior Center Kitchen Rental Fee, Non-Profit	\$ 74	per hour
Senior Center Kitchen Rental Fee, Non-Resident/Business	\$ 88	per hour
Senior Center Upstairs Multi-Purpose Room Rental Fee, Resident	\$ 93	per hour
Senior Center Upstairs Multi-Purpose Room Rental Fee, Non-Profit	\$ 124	per hour
Senior Center Upstairs Multi-Purpose Room Rental Fee, Non-Resident/Business	\$ 157	per hour
Senior Center Billiards/Bar Rooms Rental Fee, Resident	\$ 54	per hour
Senior Center Billiards/Bar Rooms Rental Fee, Non-Profit	\$ 88	per hour
Senior Center Billiards/Bar Rooms Rental Fee, Non-Resident/Business	\$ 93	per hour
Senior Center, Entire Facility Rental Fee, Resident	\$ 187	per hour
Senior Center, Entire Facility Rental Fee, Non-Profit	\$ 220	per hour
Senior Center, Entire Facility Rental Fee, Non-Resident/Business	\$ 251	per hour
Senior Center Rental Deposit	\$ 165-1,000	per rental
Senior Center Special Equipment & Services (e.g., Audio Equipment, Visual Equipment)	\$ 25 - 300	per rental
Senior Center Cleaning/Setup Fee	\$ 42 - 201	
Senior Center Janitorial Fees for Any Area(s)	Actual Cost	
Senior Center Rental Rate for Any Area(s) for Emeryville Veterans Organizations	No Charge	
Child Development Center		
Resident - CDC Multipurpose Room, Kitchen, Play Areas	\$ 93	per hour
Non-Profit - CDC Multipurpose Room, Kitchen, Play Areas	\$ 124	per hour
Non-Resident/Business - CDC Multipurpose Room, Kitchen, Play Areas	\$ 157	per hour
Deposit - CDC Multipurpose Room, Kitchen, Play Areas	\$ 553	per rental
Special Event Sponsorship Fee		
Special Event Sponsorship Fee	\$ 100-15,000	per event
Special Event Booths, Tents, Chairs, and Tables Rental Fee	\$ 5 -100	per equipment
Special Event Booths, Tents, Chairs, and Tables - Security Deposit	\$ 100-1,000	
Photocopying at Senior, Recreation, or CDC Center, Per Page	\$ 0.10	

**City of Emeryville
Master Fee Schedule
Community Services
Effective July 1, 2023**

DESCRIPTION

Fee

Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:		
Community Services Staff	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate [1]
Consultants	charged at	cost plus 10% administrative fee
This is referred to as "charged per formula."		

Notes

[1] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan.

[2] Required for all ECCL rentals. Number of staff TBD by manager.

**City of Emeryville
Master Fee Schedule
Youth Services**

Effective July 1, 2023

<u>DESCRIPTION</u>	<u>Fee</u>
Pre-School Summer Camps *	\$7.00 Per Hour
<i>Pre-School</i> (3.5-5 years old)	M/W/F Resident \$ 54 per three days
	M/W/F Non-Resident \$ 60 per three days
	T/H Resident \$ 37 per two days
	T/H Non-Resident \$ 45 per two days
Preschool swim lesson add-on fee	\$ 11 per day
Summer Basic Day Camp * (9am - 4pm)	\$2.52 Per Hour
	Resident \$ 120 per 1 week session
	Non-resident \$ 128 per 1 week session
	Sibling Discount \$ 10
	Daily Drop in Fee \$ 34 per day
Morning Camp (7:30am - 9am)	Resident \$ 22 per 1 week session
	Non-resident \$ 27 per 1 week session
	Daily Drop in Fee \$ 6 per day
Ext Pm Camp (4:00pm - 6pm)	Resident \$ 32 per 1 week session
	Non-resident \$ 37 per 1 week session
	Daily Drop in Fee \$ 7 per day
Summer Extended Day Camp * (7:30am - 5:30pm)	\$2.52 Per Hour
	Resident \$ 167 per 1 week session
	Non-resident \$ 173 per 1 week session
	Sibling Discount \$ 10
	Daily Drop in Fee \$ 47 per day
	Sliding Scale; fees based on monthly income & family size \$0 - \$150
Late Registration Fee	\$ 15 After deadline but before service
Late Registration Fee	\$ 32 Paid on day service begins or after
Missing Lunch Fee	\$ 5
Extra T-shirt/Replacement Fee	\$ 15
Deposit for weekly camp	\$ 22 Weekly deposit non refundable and non transferable
 * Summer camps offered June through August 2023 are charged fees based on the 7/1/22-6/30/23 Master Fee Schedule.	
After School Program <i>Kindergarten</i>	\$2.82 Per Hour
	Resident \$ 313 per month
	Non-resident \$ 320 per month
	Daily Drop in Fee \$ 23 per day
1st through 5th Grades	\$2.82 Per Hour
	Resident \$ 235 per month
	Non-resident \$ 241 per month
	Sibling Discount \$ 10
	Daily Drop in Fee \$ 23 per day
	Sliding Scale; fees based on monthly income & family size \$0 - \$280
Late Payment Fee for After-School Program	\$ 32
Late Pick up Fee for After-School Program	\$ 1 per minute for first 15 minutes,
	\$ 2 per minute thereafter
Sibling Discount for the After-School Program	\$ 10
Before School Program <i>K through 9th Grade</i>	\$1.37 Per Hour
	Resident \$ 58 per month
	Non-Resident \$ 65 per month
Kinderbuddies	\$4.25 Per Hour
Mon/Wed/Fri Class	Residents \$ 156 per month
	Non-Residents \$ 162 per month
Tue/Thu Class	Residents \$ 107 per month
	Non-Residents \$ 112 per month

**City of Emeryville
Master Fee Schedule
Youth Services**

Effective July 1, 2023

<u>DESCRIPTION</u>		<u>Fee</u>
Youth Sports		
All Youth Sports	Residents	Direct Cost Recovery
	Non-Residents	Direct Cost Recovery Plus \$5
Youth Field Trips		
Major Trips	Residents	Direct Cost Recovery
	Non-Residents	Direct Cost Recovery Plus \$5
Youth Fee Classes		
Fee Classes	Residents	Direct Cost Recovery
	Non-Residents	Direct Cost Recovery Plus \$5
Teen Programs		
Leaders In Training	Residents	\$ 76 per session
	Non-Residents	\$ 82 per session
Middle School Afterschool	Residents	\$ 35 per month
	Non-Residents	\$ 40 per month
High School Afterschool	Emery High School Students	\$ 10 per month
	Non-Emery High School Students	\$ 15 per month
Teen Center	Drop in fee	\$ 3 per day
	Monthly Pass	
Youth Seasonal/Special Events		
Special Event Entrance Fees		\$5 - \$25

AQUATICS PROGRAM

** Swim Lessons offered June through August 2023 are charged fees based on the 7/1/22-6/30/23 Master Fee Schedule.*

Private Swim Lessons	Resident	\$ 104 per session- 4 classes
	Non-Resident	\$ 110 per session
Semi Private Lessons	Resident	\$ 85 per session- 4 classes
	Non-Resident	\$ 91 per session
Swim Lessons	Resident	\$ 104 per session- 8 classes
	Non-Resident	\$ 110 per session
Swim Camp/Competitive Lessons	Resident	\$ 229 per session- 8 classes
	Non-Resident	\$ 241 per session
Water Polo	Resident	\$ 53 per session- 4 classes
	Non-Resident	\$ 58 per session
Camp Swim Lessons	Resident	\$ 53 per session- 4 classes
	Non-Resident	\$ 58 per session
Life Guard Training	Resident	\$ 314 per session
	Non-Resident	\$ 322 per session
Re Cert Life Guard Training	Resident	\$ 113 per session
	Non-Resident	\$ 118 per session
Adult CPR/AED First Aid	Resident	\$ 113 per session
	Non-Resident	\$ 118 per session
Aid	Resident	\$ 136 per session
	Non-Resident	\$ 143 per session
Swim Team	Developmental Group Resident	\$ 55 per month
	Developmental Group Non-Resident	\$ 61 per month
	Pre-Senior Group Resident	\$ 83 per month
	Pre-Senior Group Non-Resident	\$ 88 per month
	Senior Group Resident	\$ 166 per month
	Senior Group Non-Resident	\$ 171 per month

**City of Emeryville
Master Fee Schedule
Youth Services**

Effective July 1, 2023

<u>DESCRIPTION</u>	<u>Fee</u>
Master Swim Program	
Residents	\$ 6 per class
Non Residents	\$ 8 per class
Public Recreation Swimming	
Recreation Open Swim, Adults (18+ years old), Per Day	\$ 5 per day
Recreation Open Swim, Adults (18+ years old), Per 10-Day Pass	\$ 22 per 10-day pass
Recreation Open Swim, Adults (18+ years old), Per Season	\$ 98 per season pass
Recreation Open Swim, Children (5-17 years old), Per Day	\$ 3 per day
Recreation Open Swim, Children (5-17 years old), Per 10-Day Pass	\$ 10 per 10-day pass
Recreation Open Swim, Children (5-17 years old), Per Season	\$ 54 per season pass
Recreation Open Swim, Infant/Toddler (<5 years old), Per Day	Free
Advertising Fees	
Activity Guide Advertising (Per Issue)	
3 1/2" x 2" (business card)	\$ 129 per placement
3 5/8" x 4 1/2" (quarter page)	\$ 245 per placement
Half Page	\$ 427 per placement
Full Page	\$ 790 per placement
Discount for 3 or more guides	20%
Discount if Guide is not Mass-Printed/Mailed	50%
Discount for registering at annual Community Expo	10%
Applies to all fees	
Returned Check Fee	\$ 25 per check
Refund and Transfer Policy	\$ 10
Photocopying at Recreation Center, Per Page	\$ 0.10

Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:

Youth Services Staff	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate [1]
Consultants	charged at	Cost plus 10% administrative fee

This is referred to as "charged per formula."

Notes
[1] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan.

**City of Emeryville
Master Fee Schedule
Adult Services**

Effective July 1, 2023

DESCRIPTION

Fee

Adult Sports Leagues

Residents	Direct Cost Recovery
Non-Residents	Direct Cost Recovery + \$5

Adult Fee Classes

Residents	Direct Cost Recovery
Non-Residents	Direct Cost Recovery + \$5

ECCL Fitness Passport

Includes open gym, fitness center, water exercise & lap swim	
Per Day - Resident	\$ 6 per day
Per Day - Non-Resident	\$ 7 per day
Per Day - Youth/Senior	\$ 3 per day
Per 10-Day Pass - Resident	\$ 47
Per 10-Day Pass - Non-Resident	\$ 53
Per 10-Day Pass - Youth/Senior	\$ 23
Per 10-Day Pass - Youth/Senior - Non-Resident	\$ 28
Per Season - Resident - 3 months	\$ 97
Per Season - Non-Resident - 3 months	\$ 123
Per Season - Youth/Senior - 3 months	\$ 48
Annual Pass - Resident	\$ 310
Annual Pass - Non-Resident	\$ 393
Annual Pass - Youth/Senior	\$ 154

Adult Contract Fee Classes

Actual Cost

Senior Center Member Classes

Senior Center Members	FREE
General Public Under 50 and Member Guests	\$ 7 per class

Senior Center Membership Fee

Residents	\$ 31 per year
Non-Residents	\$ 31 per year
Volunteer fee waiver (25 hour per year required)	

Senior Center Trips Fee

Senior Center Members	Direct Cost Recovery
Trip Cancellation Policy - No refunds available if cancellation is within two weeks of the trip, unless there is a waitlist and a replacement can be found. A \$10 service fee is charged for all cancellations/transfers.	
Refund/Transfer Fee	Direct Cost Recovery

Senior Center Special Events Fee

various

Photocopying at Senior Center, Per Page

\$ 0.10 per page

Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:

Adult Services Staff charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate [1]
Consultants charged at	Cost plus 10% administrative fee

This is referred to as "charged per formula."

Notes

[1] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan.