



**City of Emeryville
Master Fee Schedule
Effective July 2, 2018 ***

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* Certain fees for the Building Division and the Public Works Department were revised in September 2018, January 2019 and April 2019.

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**City of Emeryville
Master Fee Schedule
Building Division**

Effective September 18, 2018

<u>DESCRIPTION</u>	<u>Fee</u>	
BUILDING PERMIT		
Includes Sign and Demolition Permits	\$	0.80% of construction valuation ¹ 131 minimum
Phased Construction (Applicant requests to proceed with first phase of construction prior to issuance of all building permits.)		Full permit fee, including all permit types and plan check fees, plus 25%, due at issuance of first permit.
Permit Renewal	\$	131 Expired Permits requiring 1 inspection for final
Temporary Occupancy Permit	\$	173 Building/tenant space not classified for assembly use (new)
 GENERAL PLAN MAINTENANCE²		0.50% of construction valuation ¹
Applied to all permits except solar panels.		
 TECHNOLOGY FEE		0.10% of construction valuation ¹
Applied to all permits except solar panels.		
 PLAN CHECK – To be paid with submittal of application		
Initial Review plus review of one resubmittal		65% of Building Permit Fee 50% of Building Permit Fee for Residential under \$100,000.00 minimum
Approved Resubmittals and/or changes to approved plans, including deferred submittals	\$	179
In house	\$	179 per hour, 1 hour minimum
Outside Consultant		Consultant's hourly fee plus 15%
Expedited Plan Check (first review in 3-5 days or less) (requires Chief Building Official approval of request, based upon applicant's demonstrated need for expedited review and staff workloads)		Full plan check fees plus 50% due at submittal of application; minimum \$500
 ENERGY CONSERVATION – To be paid with submittal of application		
Review of Title 24 Energy conservation documentation (only if Title 24 is required for the project).		12.5% of Building Permit Fee
 ELECTRICAL, PLUMBING, MECHANICAL PERMITS		
When issued with Building Permit		
Electrical		20% of Building Permit Fee
Plumbing		18% of Building Permit Fee
Mechanical		17% of Building Permit Fee
When issued separately		
Electrical, Plumbing or Mechanical	\$	1% of construction valuation ¹ 131 minimum
 Photo Voltaic Solar Panel Building Permit Fees³		
Single family residences	\$	250
Residential except single family residences		
Up to 15 kW	\$	500
Over 15 kW	\$	500 plus \$15 per kW over 15 kW.
All Other		
Up to 50 kW	\$	1,000
Over 50 kW	\$	1,000 plus \$7 per kW between 50 kW and 250 kW plus \$5 per kW over 250 kW
 Sewer Lateral Permit		
Per Parcel, Administrative fee	\$	203
Plus a fee for each new, repaired, replaced or abandoned lateral of:	\$	632
or for large or complex private sewer systems, a cost recovery fee of	\$	158 per hour
or for inspections requiring overtime, as determined by the City Engineer	\$	237 per hour
Verification Test (only), on an existing sewer lateral	\$	158 per test
Traffic signal or street light conduit utility locate (as needed)	\$	315
Sewer Lateral Performance Security	\$	1,000
Plan Check for new sewer laterals	\$	205
 SEWER CONNECTION		
Residential Dwellings	\$	1,372 per unit
All Others Uses	\$	274 per plumbing trap
(Note: Credit given for removed traps when previous use is abandoned for less than one year)		

**City of Emeryville
Master Fee Schedule
Building Division**

Effective September 18, 2018

<u>DESCRIPTION</u>	<u>Fee</u>	
STRONG MOTION INSTRUMENTATION PROGRAM (SMIP)²		
1 to 3 Story Residential		0.01% of construction valuation ¹
	\$	0.50 minimum
All Other Construction		0.02% of construction valuation ¹
	\$	0.50 minimum
GRADING PERMIT		
Grading Permit		1% of construction valuation ¹
Plan Review of Grading Permits		65% of Grading Permit Fee
	\$	131 minimum
MICROFILM and PHOTOCOPIES		
Project Valuation to \$100,000.00		
8.5" x 14"	\$	0.50 per page
Larger than 8.5" x 14"	\$	1.00 per page
Project Valuation over \$100,000.00		1% of Building Permit Fee
CONSTRUCTION WORK WITHOUT REQUIRED PERMITS		
		5 times cost of the actual permit
OTHER INSPECTIONS AND FEES		
Building Inspection Requests after Business Hours (Business Hours: Monday-Friday 8:00am-4:00 pm) Minimum 2 hours weekday; 4 hours weekend.	\$	144 per hour
Subsequent Re-inspections of work made necessary by faulty or incorrect work (CBO discretion; fee shall be paid prior to next inspection request)	\$	178 each infraction
Certified Access Specialist Inspections (CASp)		
Inspections	\$	152 per hour or consultant costs ⁴
Inspection for Reconnection of Utilities	\$	131 per request
Pre-Plan check prior to permit application (2 hr minimum)	\$	179 per hour
Pre-Construction Meeting Consultation (2 hr minimum)	\$	179 per hour
Alternate Methods and Materials Request	\$	179 per hour
Temporary Certificate of Occupancy Requests	\$	273 per request
Certificate of Occupancy Requests	\$	273 per request
Gas/Electrical Meter Release	\$	273 per request
Assigned Property/Business Address	\$	131 per request
Plans Copy Request (except counter review)	\$	131 per request
FIRE DEPARTMENT FEES		
Charge per current Fire Department Fee Schedule		
SCHOOL FEES (effective August 27, 2018 per EUSD)²		
Commercial	\$	0.61 per square foot
Residential (500 sq. ft. or more)	\$	3.79 per square foot
Self Storage	\$	0.18 per square foot
Live/Work	\$	2.20 per square foot
CALIFORNIA BUILDING STANDARDS COMMISSION FEES (effective January 1, 2009)²		
Permit valuation \$1 to \$25,000	\$	1.00
Permit valuation \$25,001 to \$50,000	\$	2.00
Permit valuation \$50,001 to \$75,000	\$	3.00
Permit valuation \$75,001 to \$100,000	\$	4.00
Permit valuation over \$100,000	\$	1.00 per \$25,000 or fraction thereof

Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:

Planning Staff	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate
Consultants	charged at	Cost plus 10% administrative fee

This is referred to as "charged per formula."

NOTE: Fees for Traffic Impact, Art in Public Places, or Bay/Shellmound Assessment District may apply². For guidelines and calculations of these fees, consult the Building Division.

¹ Construction valuation shall be determined by the Chief Building Official, and shall be based on the valuation declared by the applicant, or on the most recent "Building Cost Index" published by Engineering News Record and adjusted for the San Francisco Bay Area, whichever is higher.

² These fees have been established by and are collected on behalf of other departments or agencies, are listed here for reference only, and are subject to change. Please consult Building Division to determine current fees.

³ No other fees are charged for Photo Voltaic Solar Panels, except fees that are not controlled by the City, including but not limited to Strong Motion Instrumentation Program (SMIP), School Fees, and California Building Standards Commission Fees.

⁴ Cost recovery for special cases requiring outside consultants

**City of Emeryville
Master Fee Schedule
Planning**

Effective July 2, 2018

<u>DESCRIPTION</u>	<u>Fee</u>	
<u>Publications, Document Charges</u> [1]		
Maps:		
Set of 11 x 17 Zoning/General Plan maps	\$	10
Individual maps	\$	3
General Plan	\$	73
General Plan EIR (Per Photocopy Rate) [2]	\$	0.10
Park Avenue District Plan	\$	27
North Hollis Area Urban Design Program	\$	27
Planning Regulations	\$	37
Housing Element of the General Plan	\$	52
Stormwater Guidelines	\$	25
Parks and Recreation Strategic Plan	\$	73
Emeryville Design Guidelines	\$	73
Sustainable Transportation Plan	\$	15
Sustainable Transportation Background Report	\$	100
Pedestrian and Bicycle Plan	\$	110
Pedestrian and Bicycle Plan Appendices	\$	87
Photocopying, Per Page [2]	\$	0.10
Faxing, Per Page [2]	\$	0.10
<u>Sidewalk Café Permits (including Parklets)</u>		
Application Fee	\$	100
Annual Renewal Fee		No fee
Appeal to Planning Commission	\$	50
Appeal to City Council	\$	50
<u>Short-term Rental Permits</u>		
Application Fee	\$	250
Annual Renewal Fee	\$	200
Appeal to Planning Commission	\$	100
Appeal to City Council	\$	100
<u>Notification</u>		
Notification Fee /Property Owner Mailing Lists charged for all applications requiring Planning Commission and/or City Council Review	\$	424
		+ charged per formula [3] if excess of 1 hour
<u>Planning Commission Study Session</u>		
	\$	2,000
		Flat Rate
Note: Deposit to be credited to application fee if application submitted within one year.		
<u>General Plan Amendment</u>		
		At cost, charged per formula [3]
		\$3,000 Deposit
<u>Rezoning</u>		
		At cost, charged per formula [3]
		\$3,000 Deposit
<u>Development Agreement</u>		
		At cost, charged per formula [3]
		\$3,000 Deposit
<u>Planned Unit Development</u>		
Preliminary Development Plan		At cost, charged per formula [3]
		\$5,000 Deposit
Final Development Plan		At cost, charged per formula [3]
		\$3,000 Deposit
<u>Conditional Use Permits</u> [4]		
Minor Conditional Use Permits - Flat Fee	\$	535
Major Conditional Use Permits - Deposit		
Residential, up to 3 units	At cost, charged per formula [3]	\$2,000 Deposit
Demolition of significant or residential structure	At cost, charged per formula [3]	\$3,000 Deposit
All other	At cost, charged per formula [3]	\$3,000 Deposit

**City of Emeryville
Master Fee Schedule
Planning**

Effective July 2, 2018

<u>DESCRIPTION</u>	<u>Fee</u>
<u>Temporary Use Permits</u>	\$ 535
<u>Exceptions to Standards</u> [4]	\$ 535
<u>Variances</u> [4]	At cost, charged per formula [3] \$1,000 Deposit
<u>Design Review, including Signs</u> [4]	
Minor Design Review for Signs	\$ 535
Major Design Review for Signs	At cost, charged per formula [3] \$1,000 Deposit
Master Sign Programs	At cost, charged per formula [3] \$2,000 Deposit
Individual signs under Master Sign Programs	\$ 321 zoning compliance review
Temporary Signs	\$ 213
All Other Minor Design Review:	\$ 535
All Other Major Design Review	At cost, charged per formula [3] \$3,000 Deposit
<u>Construction Work, Sign Installation and/or Commencement of Use Without Required Planning Permits or Approvals</u>	5 times cost of actual permit/approval
<u>Tree Removal Permits</u>	
Not in conjunction with other planning permits (Other related fees from Public Works Master Fee Schedule may apply)	At cost, charged per formula [3] \$2,000 Deposit
<u>Subdivisions</u>	
Major Subdivisions, including residential condominium conversions	\$3,000 Deposit plus cost of any technical assistance such as engineer's review
Minor Subdivisions, including residential condominium conversions	At cost, charged per formula [3] \$ 1,061
Lot Line Adjustments	\$ 1,061
Parcel Mergers	\$ 1,061
Certificate of Compliance	\$ 1,061
Covenant of Easement	At cost, charged per formula [3] \$2,000 Deposit
<u>Assessment District Apportionment</u> (Required for lot configuration changes for parcels in the West Emeryville, Bay Shellmound or East Baybridge Assessment Districts.)	
Lot Line Adjustments/Parcel Map Waivers	\$ 366
Major/Minor Subdivisions (10 parcels or less)	\$ 1,466
Major/Minor Subdivisions (more than 10 parcels)	\$ 3,668 Plus \$25 Per Parcel Over 20 Parcels
<u>Environmental Review</u>	
Negative Declaration or Mitigated Negative Declaration, including Initial Study	At cost, charged per formula [3] \$15,000 deposit
Environmental Impact Report, including Initial Study if required	At cost, charged per formula [3] \$30,000 deposit
Notice of Determination or Notice of Exemption	\$ 91
<u>Filing Fees Required by State Department of Fish & Game (Effective 1/1/2018)</u> [5]	
Alameda County Clerk Handling Fee (all filings)	\$ 50
Negative Declaration	\$ 2,281
Environmental Impact Report (EIR)	\$ 3,168

**City of Emeryville
Master Fee Schedule
Planning**

Effective July 2, 2018

<u>DESCRIPTION</u>	<u>Fee</u>
<u>Administrative Fees</u>	
Appeals	
to Planning Commission	\$ 100
to City Council	\$ 200
Time Extensions (Permit Applications)	
If Granted Administratively	\$ 366
If Planning Commission or City Council consideration is required	At cost, charged per formula [3]
Zoning Compliance Review	
Building Permit Sign-Off	At cost, charged per formula [3], if related to a cost recovery planning project; otherwise, No Fee
Business License Sign-Off, including Home Occupations and Live/Work Unit Occupancy	No Fee
All Other, Including Accessory Dwelling Units, Individual Signs under a Master Sign Program, Emergency Shelters, Zoning Compliance Letter, and Code Interpretation	\$ 424
Amendments to conditions of approval by Planning Commission or City Council	
Any project that was originally flat fee	\$ 1,061
Any project that was originally cost recovery	At cost, charged per formula [3] \$1,000 Deposit
Request for Waiver of construction noise hours by City Council	\$ 1,284
<u>In Lieu Fees</u>	
Open Space, pursuant to EMC Section 9-4.303(a)(3)b	\$ 213 Per square foot of required open space not provided
Parking, pursuant to EMC Section 9-4.407(d)	\$ 8,034 Per required parking space not provided

Note: For any services "charged per formula" requiring staff time or the time of City-hired consultants, charges will be as follows:		
Planning Staff	charged at	direct salary and benefits plus 45.76% overhead rate
Consultants	charged at	cost plus 10% administrative fee

Notes

- [1] Publications are charged at actual cost to the City. All publications can also be downloaded for free
- [2] CA Government Code §6253. "A common standard that is viewed as legally defensible is 10 cents
- [3] All applications that are "charged per formula" [i.e. on a cost recovery basis] require an initial deposit to be paid at the time of filing. If the costs incurred in processing an application exceed this deposit, the City will bill the applicant for this additional amount. Likewise, if the deposit exceeds the costs, the balance will be refunded to the applicant. See box above for details on how charges are calculated.
- [4] Applications for Conditional Use Permits, Exceptions to Standards, Variances, and/or Design Review may be combined into a single application. The application fee shall be the sum of the individual fees for each permit type.
- [5] Applicant files with Alameda County Clerk and pays all associated filing fees, which are listed here for convenience. Please confirm current fees with Alameda County Clerk.

**City of Emeryville
Master Fee Schedule
City Manager & City Clerk**

Effective July 2, 2018

<u>DESCRIPTION</u>	<u>Fee</u>
Photocopying, One Sided [1] (Including all municipal codes, agendas, packets, resolutions, etc.)	\$ 0.10 per page
Photocopying, double sided [1] (Including all municipal codes, agendas, packets, resolutions, etc.)	\$ 0.20
Financial Disclosure Retrieval Fee (For Documents over 5 years old) per carton [3]	\$ 5
Specialized Retrieval of Document (writing software)	Actual Cost
DVD/Audiotape copy of City Council/Agency/Planning Commission or Advisory Body Meeting	
Normal Delivery	
Per Meeting	\$ 10
Rush Delivery (Within 3 working days)	
Additional Charge Per Meeting	\$ 15
Electronic Data Record Request - Existing File	
Per Disk	Cost of materials
Electronic Data Record Request - Non-existing file	
Per Disk	Cost of materials and staff time to produce
City Administrative Fee for Admin of Consultant hired Projects	\$ 114 per hour
City Clerk Hourly Rate	\$ 114 per hour

Note: For any services or permits requiring staff time or the time of City hired consultants, charges will be as follows:		
City Staff [4]	charged at	the calculated hourly rate of their direct salary and fringe benefits, plus 45.76% for overhead
Consultants [2]	charged at	City's cost plus a 10% administrative fee

Notes

- [1] CA Government Code §6253. "A common standard that is viewed is legally defensible is 10 cents per page."
- [2] For any services or permits requiring staff time or the time of City hired consultants, charges will be as follows, which is referred to above as "charged per formula": City's cost plus a 10% administrative fee - Not Analyzed by NBS
- [3] Set by the State at a maximum of \$5
- [4] Overhead Rate Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan

**City of Emeryville
Master Fee Schedule
Economic Dev & Housing**

Effective July 2, 2018

<u>DESCRIPTION</u>	<u>Fee</u>
Loan Subordination Fee	\$ 427
Loan Origination Fee	\$ 427
Income Verification Fee	no charge
Publications	
1987 Shellmound Park Redevelopment Plan	see photocopying fee
1987 Shellmound Park Agency's Final Report, Section 33352	see photocopying fee
1987 Shellmound Park Final EIR	see photocopying fee
1976 Redevelopment Plan	see photocopying fee
Housing Element	see photocopying fee
Urban Design Plan-San Pablo Avenue	see photocopying fee
Program Fees	
City regulatory oversight and Technical review/assistance by Site Manager	Certain applicants request hazardous materials oversight pursuant to the MOU. The regulatory agencies occasionally request the City assistance in reviewing and/or monitoring response actions on their behalf. In either of these instances, the City's Site Manager will conduct certain activities, conditionally approve actions, subject to the approval of the regulatory agency(ies). [1] At cost, charged per formula \$517 Minimum Deposit
Capital Improvement Credit Fee [2]	\$ 427
Rental Monitoring Fee [4]	At cost, charged per formula \$5,000 minimum deposit
Below Market Rate Resale Fee [3]	\$ 427
Below Market Rate Inspection Fee [3]	At cost, charged per formula \$500 minimum deposit
Loan Payoff Fee	\$ 106
Below Market Rate Inspection (after first 2) or Capital Improvement Credit Inspection (after first 1)	\$ 106 Per hour
Document Modification Fee to add or remove owners from recorded agreements and Promissory Notes	\$ 427
Document Modification Fee to alter terms and conditions of recorded agreements and Promissory Notes	\$ 106 Per hour
Economic Housing and Development Hourly rate	\$ 221 Per hour
Measure C	
Hotels operating under Collective Bargaining Agreements	\$ 155
Hotels not operating under Collective Bargaining Agreements	\$ 260
Audit Fee	For all City staff and/or consultant time expended to determine Large Hotel compliance with Measure C in connection with issuance of annual permit by City of Emeryville. At cost, charged per formula \$5,000 Deposit required prior to Permit issuance should there be violation requiring a full audit.

Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:

Econ Dev Staff	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate [5]
Consultants	charged at	Cost plus 10% administrative fee

This is referred to as "charged per formula."

- Notes**
- [1] Certain applicants request hazardous materials oversight pursuant to the MOU. The regulatory agencies occasionally request the City assistance in reviewing and/or monitoring response actions on their behalf. In either of these instances, the City's Site Manager will conduct certain activities, conditionally approve actions, subject to the approval of the regulatory agency(is).
 - [2] Process consists of 1) reviewing invoices and proof of payment, 2) depreciating, if necessary and 3) one inspection.
 - [3] Includes 2 inspections
 - [4] The affordability agreements do not allow for increases.
 - [5] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan

**City of Emeryville
Master Fee Schedule
Finance**

Effective July 2, 2018

<u>DESCRIPTION</u>	<u>Fee</u>
Photocopying, Per Page [1]	\$ 0.10
Miscellaneous Fees	
Ordinances administered by Finance Division	no charge
Returned check fee [3]	
1st check	\$ 25
2nd and each subsequent check	\$ 35
Program Fee	
<u>Business License Processing</u>	
New Business License	\$ 57
Effective January 1, 2019 the New Business Licence Fee will increase to \$59	
Annual Business License renewal	\$ 10
<u>Preferential Parking Permit Program</u>	
Annual Permit [2]	\$ 60 per vehicle
Annual permit for low income household [2]	\$ 27 per vehicle
Maximum of 3 annual permits per residential address	
Maximum of 1 annual permit per business address	
Visitor's Permit-One Day	\$ 3
Maximum of 10 per household per year	
Visitor's Permit-Two Weeks	\$ 25
Maximum of 2 per household per year	
Visitor's Permit-52 week	\$ 155
Maximum of one per year per household or business.	
Permit year is September 1 to August 31.	

Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:

Finance Staff	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate [4]
Consultants	charged at	Cost plus 10% administrative fee

This is referred to as "charged per formula."

Notes

- [1] CA Government Code §6253. "A common standard that is viewed as legally defensible is 10 cents per page."
- [2] Minimum of 3 annual permits per residential address. Maximum of 1 annual permit per business address.
- [3] Per CA Civil Code; 1st NSF Check is limited to \$25 fee; each subsequent NSF check is limited to \$35 fee
- [4] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan

**City of Emeryville
Master Fee Schedule
Fire Department**

Effective July 2, 2018

<u>DESCRIPTION</u>	<u>Fee</u>
BICYCLE LICENSE	\$ 10
INSPECTIONS	
Fire Prevention Safety Inspection of Businesses for compliance with Fire Code; Annual Fire Sprinkler Test Inspection.	
Re-Inspection, if required - Prevention Specific Reinspection, all deficiencies corrected	\$ 179 Per hour, minimum charge of 1/2 hr.
Reinspection, deficiencies remaining	\$ 179 Per hour, minimum charge of 1/2 hr.
Subsequent Re-inspections of work made necessary by faulty or incorrect work	\$ 179 Each infraction
Special Inspections or Research during regular business hours	\$ 225 Per hour, minimum charge of 1/2 hr.
scheduled outside of regular business hours	\$ 225 Per hour, minimum charge of 1/2 hr.
Fire Safety Inspection	
Fire prevention annual inspection	\$ 179 Per hour, minimum charge of 1/2 hr.
Engine Company Inspections - Minor [1]	\$ 537 Per hour, minimum charge of 1/2 hr.
Engine Company Inspections - Major [1]	\$ 537 Per hour, minimum charge of 1/2 hr.
Special Inspections - Prevention [1]	\$ 179 Per hour, minimum charge of 1/2 hr.
Special Inspections - Suppression [1]	\$ 537 Per hour, minimum charge of 1/2 hr.
PERMITS	
Fire code permits (Tents, haunted houses, carnival or fair, etc.)	\$ 179 Per hour, minimum charge of 1/2 hr.
OTHER FEES	
Fire Personnel Costs Per Hour [2]:	\$ 358 Per hour, minimum charge of 2 hr.
Fire Equipment Costs Per Hour, to be charged in the following situations:	
a) Commercial stand by services provided upon request	
b) Response to Hazardous material release	
c) Response to chronic false alarms	
d) Recovery for Emergency Response Expenses under Code& Sections 53150-53158 to a maximum of \$1,000	
Engine Company (3 persons)	
Regular Duty Company	\$ 537 Staff per hour plus equipment cost
Special Duty Company	\$ 537 Staff per hour plus equipment cost
Aerial Truck (one person)	\$ 179 Staff per hour plus equipment cost
Staff Vehicle (one person)	\$ 179 Staff per hour plus equipment cost
First Responder Fee [1]	\$ 179
All consumable materials used in emergency incidents to be reimbursed at cost plus 30% restocking charge.	
PLAN REVIEW	
Review of construction, rehabilitation or remodeling plans for occupancies under the jurisdiction of the State Fire Marshall. (collected by Planning and Building Department)	40% of Building Permit Fee

**City of Emeryville
Master Fee Schedule
Fire Department**

Effective July 2, 2018

<u>DESCRIPTION</u>	<u>Fee</u>
PLAN REVIEW and PERMIT FEES for FIRE SUPPRESSION EQUIPMENT	
Plan review fee for submitting plans and specifications for review - Base Fee [2]	65% of permit fee (for installation of the equipment) \$ 179 Per hour, minimum charge of 2 hr.
Additional plan review and/or inspection required by changes, additions, or revisions to approved plans. (Per hr and 1 hr minimum)	\$ 179 Per hour
Permit for installation of Fire Suppression Equipment (Including sprinklers, alarm systems, smoke detection systems) [2]	1% of the total valuation \$ 179 Per hour, minimum charge of 2 hr.

PLANNING AND TRAINING PROGRAMS

Emergency Preparedness Planning	
Private Business--Employee Training	\$ 54 per hour + Materials
Public/Non Profit Organization--Employee Training	\$ 54 per hour + Materials
CPR Training and First Aid Training, 5 student minimum Non-Certified	\$ 54 per hour
Emergency Preparedness Supplies and Equipment	At cost

Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:		
Fire Staff	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate [3]
Consultants	charged at	Cost plus 10% administrative fee
This is referred to as "charged per formula."		

Notes

- [1] 3 person crew assumed one hour each
- [2] Per hour, minimum of 2 hours
- [3] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan

**City of Emeryville
Master Fee Schedule
Police Department**

Effective July 2, 2018

<u>DESCRIPTION</u>	<u>Fee</u>
Report & Document Reproduction	
Citizen Request, Per Page [12]	\$ 0.10
Crime/Accident Report-Insurance Company, Per Page [12]	\$ 0.10
Computer Generated Report from Police Department CAD/Records Management System, Per Page [2,12]	\$ 0.10
Faxing, Per Page [12]	\$ 0.10
Identification Services	
Fingerprinting	\$ 167
DVD Copy of Communications Voice	\$ 167
Vehicle Release Certificate Fee [5] (Except recovered/stolen vehicle)	\$ 184
Stolen Vehicle Release	no charge
Permit & Application Fees	
Alarm Application Fees (Commercial Alarms only) [6] one time initial fee	\$ 167
Cabaret Permit Annual Application Fee [7] (Due, each December 1st)	\$ 1,476
One Day Cabaret Permit	\$ 885
One Day Dance Hall Permit	\$ 590
Bingo Game Permit	\$ 443
Card Room Fees:	
Card Room Annual License Application [7] (Due, each December 1st)	\$ 2,953
Card Room Employee Permit	
1. Application Fee	\$ 398
2. Renewal Fee	\$ 147
3. Replacement/Change Card Room	\$ 147
Taxicab Drivers' Permit Fees	
1. Application Fee	\$ 167
2. Application Renewal Fee	\$ 167
3. Driver's Identification Card Replacement Fee	\$ 82
Fleet Management Permit Fees	
1. Application Fee	\$ 335
2. Substitution/Additional Fee for each additional vehicle not listed on Fleet Management Permit Application	\$ 335
Vehicle Permit Fees	
1. Application Fee	\$ 82
2. Certified Copy of Emeryville Police Department Vehicle Inspection Report (to be used by other cities)	\$ 49
3. Vehicle Replacement Card Fee	\$ 41
Special Event Permit Fees	
Without a street closure	\$ 285
With a street closure	\$ 352
Peddler - Vendor - Catering Truck Permit Fees	
1. Application Fee	\$ 295
2. Renewal Fee	\$ 295
3. Replacement Fee	\$ 88
Massage Parlor and Massage Establishment Charges [8]:	
Annual Permit Application, due each December 1st	\$ 1,221
Massage Establishment Fee: Annual Permit Application, due each December 1st	\$ 578
Employee Permits Annual Employee Permit [3,4] (Applies to both Massage Parlors and Massage Practitioners) (Due each October 1st for renewal by January 1st. Valid on a calendar year basis.)	
1. Application Fee	\$ 463
2. Renewal Fee	\$ 463
3. Replacement Fee	\$ 49

**City of Emeryville
Master Fee Schedule
Police Department**

Effective July 2, 2018

<u>DESCRIPTION</u>	<u>Fee</u>	
Dog License Fee		
For One Year - Not Spayed/Neutered	\$ 20	
For Three Years - Not Spayed/Neutered	\$ 31	
For One Year - Spayed/Neutered	\$ 10	
For Three Years - Spayed/Neutered	\$ 15	
For One Year - Seniors (55+) - Not Spayed/Neutered	\$ 5	
For Three Years - Seniors (55+) - Not Spayed/Neutered	\$ 10	
For One Year - Seniors (55+) - Spayed/Neutered	\$ 3	
For Three Years - Seniors (55+) - Spayed/Neutered	\$ 5	
Application for Concealed Weapon Permit, Police Investigation:		
1. Background Investigation	\$ 839	Penal Code Sec.22190 (b)(1) & (f)(1)
2. Psychological Examination, if contracted by City	\$ 671	Penal Code Sec.22190 (b)(1) & (f)(1)
3. Range Certification	\$ 2,953	
Application for Firearm Dealer Permit		
Background Investigation	\$ 1,476	
Emergency Response Expenses (Alcohol/Drug Related)		
Arrest Only	\$ 1,476	
Arrest With Accident Investigation	\$ 2,066	
Police Department Personnel Costs for Short Term Encroachments, Special	\$ 295	
Short Term Encroachment Permit	\$ 295	
Personnel Services [9,10]	\$ 167	
Cannabis Key Individual Application Fee	\$ 463	
Initial Cannabis Business Permit Fee	Cost	
Renewal of Cannabis Business Permit Fee	Recovery \$ 674	
Firearms Storage Fee [17]	\$ 502	
Police Non-Sworn Hourly Rate	\$ 167	
Police Sworn Hourly Rate	\$ 295	

Note: For any services requiring staff time or the time of city hired consultants, charges will be

Police Staff	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate [15]
Consultants	charged at	Cost plus 10% administrative fee

This is referred to as "charged per formula."

Notes

- [1] For any services requiring staff time or the time of city hired consultants, charges for: Police Staff charged
- [2] Department CAD/Records Management System, Per Page
- [3] Applies to both Massage Parlors and Massage Practitioners
- [4] Due each October 1st for renewal by January 1st. Valid on a calendar year basis.
- [5] Except recovered/stolen vehicle
- [6] one time initial fee
- [7] Due, each December 1st
- [8] one business grandfathered
- [9] Police Staff - calculation of direct salary, fringe benefits and departmental & citywide overhead
- [10] Consultants - Cost plus 10% administrative fee
- [12] CA Government Code §6253. "A common standard that is viewed is legally defensible is 10 cents per
- [14] In accordance with City Ordinance 16-004
- [15] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan
- [17] California Family Code 6389 and Penal Code 33880(a)

**City of Emeryville
Master Fee Schedule
Public Works**

Effective April 16, 2019

<u>DESCRIPTION</u>	<u>Fee</u>
PERMITS/LICENSES	
<u>Encroachment Permits</u>	
Application Fee	\$ 196
Plan Check [9,16]	\$ 263
"No Parking" signs (each)	\$ 4
Encroachment Permit Performance Security [1,7]	\$ 1,000 or \$10,000 bond or as provided in Encroachment Agreement
Encroachment Permit Inspection Fee (2 hr minimum) [7,22,24]	\$ 322
Encroachment Permit Inspection Fee (Cost Recovery) [7,22,24]	\$ 161
Long Term Encroachment Permit (beyond 30 days) [2,7]	\$ 122
Final inspection for certificate of occupancy [17]	\$ 393
Encroachment Agreements [18]	\$ 525
Discharge of Ground Water into Sanitary Sewer [10, 28] Plus \$1.62 per \$100 cf of discharge based on City Ordinance effective January 1, 2019	\$ 263
<u>Private Development Projects</u>	
Site Improvement Plan Check (Engineering) - Small [3,5,9]	\$ 786
Site Improvement Plan Check (Engineering) - Large [21,22]	\$ 131
Grading and Demolition Permits [9]	Charge Per Current Building Permit Fee Schedule.
Trash Plan Review [12]	\$ 525
Construction and Demolition Waste Management Plan review [19]	\$ 393
Green Halo Systems C&D Waste Management [11]	\$ 131
SWPPP Inspection on Private Developments [3,4,5]	\$ 656
Trash Plan Inspection [9]	\$ 263
Site Improvements Inspection [7,22,24]	\$ 161 per hour
<u>Subdivisions</u>	
Lot Line Adjustment Plan Check and Certificate of Compliance [9]	\$ 655
Parcel Map Plan Check [9]	\$ 655
Tentative Map Plan Check	\$ 131 per hour
Final Map Plan Check [9]	\$ 1,048
Plat and Legal Description Plan Check	\$ 262
Digital Basemap Processing Fee [6,8]	\$ 131
<u>Small Cell Antenna Fees</u>	
Small Cell Antenna Street Pole Fee	\$ 270 per pole per year
<u>Stormwater</u>	
Storm water Permit Application Fee [20]	\$ 196
Storm water Permit C3 Plan Check [21,22]	\$ 262 Deposit
Plus Actual Consultant Costs [7,24,30]	At Cost Charged per Formula
Storm water Permit C3 Inspection [7,22,24]	\$ 161 per hour
Storm water C10 Plan Check [9]	\$ 131
Storm water Maintenance Agreement Review	\$ 393
Maintenance Agreement Recording at County	\$ 131
Storm water C3 O & M Inspections [7,21,22,26]	At Cost Charged per Formula
Commercial / Industrial Storm water Inspections [7,21,22,26]	At Cost Charged per Formula

**City of Emeryville
Master Fee Schedule
Public Works**

Effective April 16, 2019

<u>DESCRIPTION</u>	<u>Fee</u>
<u>Sign Permit</u>	
Application fee	\$ 196
Annual permit Renewal Fee	\$ 131
<u>Arborist</u>	
Arborist Valuation Report for one (1) tree [7, 21, 22, 27] Included site visit and report	\$ 275 first tree
Valuation of additional tree(s) [7, 21, 22, 27] Same property, same report	\$ 17 per additional tree
<u>Dockless Mobility System</u>	
Permit Application	\$ 2,500 Annually
Permit Issuance	\$ 15,000 Annually
Confiscation and Retrieval	\$ 125 per device
Storage	\$ 250 per device
Disposal	Actual cost per device
Street tree soil investigation and planting report from consulting arborist [7,21,22,27]	\$ 117
OTHER/MISCELLANEOUS	
Memorial bench with plaque (new bench) [23] (plus cost to purchase and install bench and plaque	\$ 525
Memorial bench with plaque (existing bench) [23]	\$ 262

Note: For any services requiring staff time or the time of city hired consultants, charges will be

Public Works Staff	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate [29]
Consultants	charged at	Cost plus 10% admin fee

This is referred to as "charged per formula."

Notes

- [1] Or \$10,000 Bond or as required by Encroachment Agreement
- [2] Per Month After Initial 30 Days
- [3] Calculation of direct salary, fringe benefits and departmental & citywide overhead
- [4] Requiring City Oversight for Review of Improvement Plans and Inspections
- [5] Deposit of Estimated Charges to be Paid at Application/Permit Issuance
- [6] Charged to applicants requesting recording of lot line adjustment's, parcel maps, parcel map waivers and final maps within the City
- [7] Placeholder for MFS; not included in cost analysis
- [8] plus actual cost of County recording fee
- [9] 1 check, 1 re-check
- [10] 2 check, 1 re-check, post check
- [11] 1 pre-check, 1 post-check
- [12] 1 meeting with Architect, 1 check and 1 recheck
- [16] Excludes private development
- [17] Includes two site visits
- [18] Plus City Attorney Time
- [19] 1 check, 1 re-check, 1 post check
- [20] 1 check for completeness
- [21] Actual cost of consulting inspector
- [22] Plus actual cost of City Staff Time
- [23] Plus actual costs to purchase bench, plaque and contractor installation
- [24] Rate for consultant PW Inspector
- [26] Rate for consultant inspection
- [27] Consulting Cost \$250 per tree, \$15 per each additional tree
- [28] Plus \$1.49 per 100cf of discharge based on City Ordinance. Please refer to page 15
- [29] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan

**City of Emeryville
Master Fee Schedule
Child Development Center**

Effective July 2, 2018

<u>DESCRIPTION</u>	<u>Fee</u>
Application Fee (applied against first month's tuition upon approval)	\$ 50
Non-Subsidized Fees: (Full Cost)	Monthly Fee*
Infants (4 mos. to 18 mos.) Resident	\$ 2,028 Per Month
Infants (4 mos. to 18 mos.) Non-Resident	\$ 2,253 Per Month
Toddler (18 mos. to 36 mos.) Resident	\$ 1,843 Per Month
Toddler (18 mos. to 36 mos.) Non- Resident	\$ 2,049 Per Month
Pre-Schooler (3-5 Years Old), Resident	\$ 1,476 Per Month
Pre-Schooler (3-5 Years Old), Non-Resident	\$ 1,638 Per Month

* Monthly Fee is a flat amount per month. There are no fee reductions for City observed holidays, recesses or for time away due to illness or vacation. There is a 10% sibling discount applicable on the lowest paid tuition.

State Subsidized Co-Pay Fees:

Children who participate in the State Subsidy Program pay fees between \$1.00 and \$17.75 per day based on annual household income and number of family members as determined by the State of California Department of Education.

Other Charges

Center provided diapers	\$1 each
Late pickup of child	\$1 per minute - first late pickup \$1 per minute - first late pickup. \$2 per minute after first late pickup.
Late pickup of child	\$2 late pickup.
Late payment of tuition. (Tuition is due on or before the 1st of the Month)	\$3 per day, not to exceed \$50
Photocopying at CDC, Per Page	\$ 0.10

Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:

CDC Staff	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate [1]
Consultants	charged at	Cost plus 10% administrative fee

This is referred to as "charged per formula."

Notes

[1] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan

**City of Emeryville
Master Fee Schedule
Community Services**

Effective July 2, 2018

DESCRIPTION

	<u>Fee</u>	
Community Events Permit		
Community Event Permit, Application Fee, Resident	\$ 52	per application
Community Event Permit, Application Fee, Non-Profit	\$ 78	per application
Community Event Permit, Application Fee, Non-Resident	\$ 130	per application
Community Event Permit, Security Deposit	\$ 0-1,000	per permit
Park Rental Fees for Picnic Areas		
Park Rental Application Fee, Resident	\$ 10	per application
Park Rental Application Fee, Non-Profit	\$ 16	per application
Park Rental Application Fee, Non-Resident	\$ 21	per application
Marina Park, Site A or E, 49 People or Less, Resident	\$ 83	per day
Marina Park, Site A or E, 49 People or Less, Non-Profit	\$ 166	per day
Marina Park, Site A or E, 49 People or Less, Non-Resident	\$ 414	per day
Marina Park, Site A or E, 50 People or More, Resident	\$ 166	per day
Marina Park, Site A or E, 50 People or More, Non-Profit	\$ 249	per day
Marina Park, Site A or E, 50 People or More, Non-Resident	\$ 414	per day
Marina Park, Site B, C, or D, Resident	\$ 52	per day
Marina Park, Site B, C, or D, Non-Profit	\$ 78	per day
Marina Park, Site B, C, or D, Non-Resident	\$ 104	per day
Doyle-Hollis Park, Sites A/B, Resident	\$ 31	per day
Doyle-Hollis Park, Sites A/B, Non-Profit	\$ 52	per day
Doyle-Hollis Park, Sites A/B, Non-Resident	\$ 83	per day
Doyle-Hollis Park, Site C, Resident	\$ 41	per day
Doyle-Hollis Park, Site C, Non-Profit	\$ 62	per day
Doyle-Hollis Park, Site C, Non-Resident	\$ 93	per day
Doyle-Hollis Park, Site D, Resident	\$ 52	per day
Doyle-Hollis Park, Site D Non-Profit	\$ 78	per day
Doyle-Hollis Park, Site D, Non-Resident	\$ 104	per day
All Other Parks, Resident	\$ 31	per day
All Other Parks, Non-Profit	\$ 52	per day
All Other Parks, Non-Resident	\$ 83	per day
Bounce House Use Fee - All Facilities, Resident	\$ 16	per rental
Bounce House Use Fee - All Facilities, Non-Profit	\$ 21	per rental
Bounce House Use Fee - All Facilities, Non-Resident	\$ 26	per rental
Alcohol Use Fee - All Facilities, 49 People or Less, Resident	\$ 31	per rental
Alcohol Use Fee - All Facilities, 49 People or Less, Non-Profit	\$ 41	per rental
Alcohol Use Fee - All Facilities, 49 People or Less, Non-Resident	\$ 52	per rental
Alcohol Use Fee - All Facilities, 50 People or More, Resident	\$ 52	per rental
Alcohol Use Fee - All Facilities, 50 People or More, Non-Profit	\$ 78	per rental
Alcohol Use Fee - All Facilities, 50 People or More, Non-Resident	\$ 104	per rental
Deposit for Park Rentals	\$ 0-50	per rental
ECCL School Gym, Pool, and Field Rental Fees *		
ECCL Rental Application Fee, Resident (per application)	\$ 21	per application
ECCL Rental Application Fee, Non-Profit (per application)	\$ 31	per application
ECCL Rental Application Fee, Non-Resident (per application)	\$ 41	per application
50% discount if only half gym or field is available		
ECCL Gym Rental Fee, Resident (M-TH)	\$ 29	per hour
ECCL Gym Rental Fee, Non-Profit and Youth Group (M-TH)	\$ 55	per hour
ECCL Gym Rental Fee, Non-Resident (M-TH)	\$ 60	per hour
ECCL Gym Rental Fee, Resident (Fri - Sun)	\$ 50	per hour
ECCL Gym Rental Fee, Non-Profit and Youth Group (Fri - Sun)	\$ 76	per hour
ECCL Gym Rental Fee, Non-Resident (Fri - Sun)	\$ 81	per hour
ECCL Gym Rental Preparation Fee	\$ 30-1,000	per rental
ECCL Gym Rental Deposit	\$ 150-1,000	per rental
ECCL Athletic Field Rental Fee, Resident	\$ 8	per hour
ECCL Athletic Field Rental Fee, Non-Profit and Youth Group	\$ 29	per hour
ECCL Athletic Field Rental Fee, Non-Resident	\$ 39	per hour
ECCL Athletic Field Light Fee, Resident	\$ 10	per hour
ECCL Athletic Field Light Fee, Non-Profit and Youth Group	\$ 16	per hour
ECCL Athletic Field Rental Fee, Non-Resident	\$ 21	per hour
ECCL Athletic Field Rental Preparation Fee	\$ 30-1,000	per rental
ECCL Athletic Field Rental Deposit	\$ 150-1,000	per rental
ECCL Swimming Pool Rental Fee (1-50 People), Resident	\$ 35	per hour
ECCL Swimming Pool Rental Fee (1-50 People), Non-Profit	\$ 61	per hour
ECCL Swimming Pool Rental Fee (1-50 People), Non-Resident	\$ 87	per hour
ECCL Swimming Pool Rental Fee - Each Additional 1-25 People Per Rental/Hour	\$ 21	per hour
ECCL Swimming Pool Rental Preparation Fee (per rental)	\$ 30-1,000	per rental
ECCL Swimming Pool Rental Deposit (per rental)	\$ 150-1,000	per rental
ECCL "Recreation Swim Party Area Rental", Resident	\$ 41	per rental
ECCL "Recreation Swim Party Area Rental", Non-Profit	\$ 47	per rental
ECCL "Recreation Swim Party Area Rental", Non-Resident	\$ 52	per rental

**City of Emeryville
Master Fee Schedule
Community Services**

Effective July 2, 2018

DESCRIPTION

	Fee	
ECCL Building C Multi-Purpose Room		
ECCL Building C Rental Fee Resident	\$	87 per hour
ECCL Building C Rental Fee Non-Profit	\$	113 per hour
ECCL Building C Rental Fee Non-Resident	\$	139 per hour
* ECCL Cleaning Fee	Market Rate	
* ECCL LG/Facility Attendant [2]	\$	18
ECCL Building A Multi-Purpose Room		
ECCL Building A Multi-Purpose Room Resident	\$	67 per hour
ECCL Building A Multi-Purpose Room Non-Profit	\$	95 per hour
ECCL Building A Multi-Purpose Room Non-Resident	\$	130 per hour
ECCL Building A Kitchen		
ECCL Building A Kitchen Room Resident	\$	34 per hour
ECCL Building A Kitchen Room Non-Profit	\$	45 per hour
ECCL Building A Kitchen Room Non-Resident	\$	55 per hour
ECCL Teen Center		
ECCL Teen Center Resident	\$	29 per hour
ECCL Teen Center Non-Profit	\$	55 per hour
ECCL Teen Center Non-Resident	\$	60 per hour
ECCL Classrooms		
ECCL Classrooms Resident	\$	29 per hour
ECCL Classrooms Non-Profit	\$	39 per hour
ECCL Classrooms Non-Resident	\$	45 per hour
City of Emeryville Indoor Facility Rental Prices		
City Indoor Facilities Rental Application Fee, Resident	\$	21 per application
City Indoor Facilities Application Fee, Non-Profit	\$	31 per application
City Indoor Facilities Application Fee, Non-Resident	\$	41 per application
Bridgecourt Room		
Bridgecourt Room Rental Fee, Resident	\$	47 per hour
Bridgecourt Room Rental Fee, Non-Profit	\$	57 per hour
Bridgecourt Room Rental Fee, Non-Resident	\$	62 per hour
Bridgecourt Room Rental Deposit	\$	150 per rental
Council Chambers		
Council Chambers Rental Fee, Resident	\$	47 per hour
Council Chambers Rental Fee, Non-Profit	\$	57 per hour
Council Chambers Rental Fee, Non-Resident	\$	62 per hour
Council Chambers Room Rental Deposit	\$	150 per rental
Recreation Center		
Recreation Center, One Room Rental Fee, Resident	\$	47 per hour
Recreation Center, One Room Rental Fee, Non-Profit	\$	57 per hour
Recreation Center, One Room Rental Fee, Non-Resident	\$	62 per hour
Recreation Center, Entire Facility Rental Fee, Resident	\$	109 per hour
Recreation Center, Entire Facility Rental Fee, Non-Profit	\$	135 per hour
Recreation Center, Entire Facility Rental Fee, Non-Resident	\$	161 per hour
Recreation Center Rental Deposit - Entire Facility	\$	500 per rental
Recreation Center Rental Deposit - One Room	\$	150 per rental
Senior Center		
Senior Center Main Hall, Stage, Kitchen Rental Fee, Resident	\$	105 per hour
Senior Center Main Hall, Stage, Kitchen Rental Fee, Non-Profit	\$	130 per hour
Senior Center Main Hall, Stage, Kitchen Rental Fee, Non-Resident	\$	155 per hour
Senior Center Kitchen Rental Fee, Resident	\$	52 per hour
Senior Center Kitchen Rental Fee, Non-Profit	\$	62 per hour
Senior Center Kitchen Rental Fee, Non-Resident	\$	73 per hour
Senior Center Upstairs Multi-Purpose Room Rental Fee, Resident	\$	78 per hour
Senior Center Upstairs Multi-Purpose Room Rental Fee, Non-Profit	\$	104 per hour
Senior Center Upstairs Multi-Purpose Room Rental Fee, Non-Resident	\$	130 per hour
Senior Center Billiards/Bar Rooms Rental Fee, Resident	\$	47 per hour
Senior Center Billiards/Bar Rooms Rental Fee, Non-Profit	\$	73 per hour
Senior Center Billiards/Bar Rooms Rental Fee, Non-Resident	\$	78 per hour
Senior Center, Entire Facility Rental Fee, Resident	\$	155 per hour
Senior Center, Entire Facility Rental Fee, Non-Profit	\$	181 per hour
Senior Center, Entire Facility Rental Fee, Non-Resident	\$	207 per hour
Senior Center Janitorial Fees	Market Rate	
Senior Center Main Hall, Stage, Kitchen OR Entire Facility Rental Deposit	\$	500 per rental
Senior Center Kitchen OR Upstairs Multi-Purpose OR Billiards/Bar Rooms Rental Deposit	\$	150 per rental
Senior Center Rental Rate for Any Area(s) for Emeryville Veterans Organizations	No Charge	
Senior Center Janitorial Fees for Any Area(s) for Emeryville Veterans Organizations	Market Rate	

**City of Emeryville
Master Fee Schedule
Youth Services**

Effective July 2, 2018

DESCRIPTION

		<u>Fee</u>	
Pre-School Summer Camps *			
<i>Pre-School</i>			
<i>(3.5-5 years old)</i>			
	M/W/F Resident	\$ 48	per three days
	M/W/F Non-Resident	\$ 53	per three days
	T/H Resident	\$ 34	per two days
	T/H Non-Resident	\$ 39	per two days
Summer Basic Day Camp *			
<i>(9am - 4pm)</i>			
	Resident	\$ 96	per 1 week session
	Non-resident	\$ 101	per 1 week session
	Sibling Discount	\$ 10	
	Daily Drop in Fee	\$ 31	per day
Morning Camp			
<i>(7:30am - 9am)</i>			
	Resident	\$ 21	per 1 week session
	Non-resident	\$ 26	per 1 week session
	Daily Drop in Fee	\$ 6	per day
Ext Pm Camp			
<i>(4:00pm - 6pm)</i>			
	Resident	\$ 26	per 1 week session
	Non-resident	\$ 31	per 1 week session
	Daily Drop in Fee	\$ 7	per day
Summer Extended Day Camp *			
<i>(7:30am - 6pm)</i>			
	Resident	\$ 138	per 1 week session
	Non-resident	\$ 143	per 1 week session
	Sibling Discount	\$ 10	
	Daily Drop in Fee	\$ 41	per day
	Sliding Scale; fees based on monthly income & family size	\$0-\$138	

* Summer camps offered June through August 2018 are charged fees based on the 7/1/17-6/30/18 master fee schedule while camps offered June through August 2019 are charged based on the 7/1/18-6/30/19 master fee schedule.

After School Program

<i>Kindergarten</i>			\$2.66/hr
	Resident	\$ 263	per month
	Non-resident	\$ 268	per month
	Daily Drop in Fee	\$ 21	per day
<i>1st through 6th Grades</i>			\$2.66/hr
	Resident	\$ 193	per month
	Non-resident	\$ 198	per month
	Sibling Discount	\$ 10	
	Daily Drop in Fee	\$ 21	per day
	Sliding Scale; fees based on monthly income & family size	\$0-\$268	
Late Payment Fee for After-School Program		\$ 15	
Late Pick up Fee for After-School Program		\$ 1	per minute for first 15 minutes,
		\$ 2	thereafter
Sibling Discount for the After-School Program		\$ 10	

Before School Program

<i>K through 9th Grade</i>			\$1.30/hr
	Resident	\$ 52	per month
	Non-Resident	\$ 57	per month

Kinderbuddies

<i>Mon/Wed/Fri Class</i>			\$4.01/hr
	Residents	\$ 133	per month
	Non-Residents	\$ 138	per month
<i>Tue/Thu Class</i>			
	Residents	\$ 91	per month
	Non-Residents	\$ 96	per month

Youth Sports

<i>All Youth Sports</i>			
	Residents	Direct Cost Recovery	
	Non-Residents	Direct Cost Recovery Plus \$5	

**City of Emeryville
Master Fee Schedule
Youth Services**

Effective July 2, 2018

DESCRIPTION

Fee

Youth Field Trips		
Major Trips	Residents	Direct Cost Recovery
	Non-Residents	Direct Cost Recovery Plus \$5
Youth Fee Classes		
Fee Classes	Residents	Direct Cost Recovery
	Non-Residents	Direct Cost Recovery Plus \$5
Teen Programs		
Leaders In Training	Residents	\$ 66 per session
	Non-Residents	\$ 71 per session
After school teen program	Residents	\$ 29 per month
	Non-Residents	\$ 34 per month
	Drop in fee	\$ 3 per day
Youth Seasonal/Special Events		
Special Event Entrance Fees		Various

AQUATICS PROGRAM

Swim Lessons		
	Resident	\$ 89 per session- 8 classes
	Non-Resident	\$ 94 per session
Life Guard Training		\$ 311 per session
Master Swim Program		
	Residents	\$ 6 per class
	Non Residents	\$ 8 per class
Public Recreation Swimming		
Recreation Open Swim, Adults (18+ years old), Per Day		\$ 4 per day
Recreation Open Swim, Adults (18+ years old), Per 10-Day Pass		\$ 20 per 10-day pass
Recreation Open Swim, Adults (18+ years old), Per Season		\$ 90 per season pass
Recreation Open Swim, Children (5-17 years old), Per Day		\$ 2 per day
Recreation Open Swim, Children (5-17 years old), Per 10-Day Pass		\$ 10 per 10-day pass
Recreation Open Swim, Children (5-17 years old), Per Season		\$ 50 per season pass
Recreation Open Swim, Infant/Toddler (<5 years old), Per Day		Free
Early Registration Discount	2 weeks prior to 1st class meeting	\$ 10
Advertising Fees		
Activity Guide Advertising (Per Issue)		
3 1/2" x 2"	(business card)	\$ 111 per placement
3 5/8" x 4 1/2"	(quarter page)	\$ 207 per placement
Half Page		\$ 359 per placement
Full Page		\$ 663 per placement
Discount for 3 or more guides		20%
Discount if Guide is not Mass-Printed/Mailed		50%
Discount for registering at annual Community Expo		10%
	Applies to all fees	
Returned Check Fee		\$ 25 per check
Refund and Transfer Policy		\$ 10
Photocopying at Recreation Center, Per Page		\$ 0.10

Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:

Youth Services Staff	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate [1]
Consultants	charged at	Cost plus 10% administrative fee

This is referred to as "charged per formula."

Notes

[1] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan

**City of Emeryville
Master Fee Schedule
Adult Services**

Effective July 2, 2018

<u>DESCRIPTION</u>	<u>Fee</u>
Adult Sports Leagues	
Residents	Direct Cost Recovery
Non-Residents	Direct Cost Recovery + \$5
Adult Fee Classes	
Residents	Direct Cost Recovery
Non-Residents	Direct Cost Recovery + \$5
ECCL Fitness Passport	Includes open gym, fitness ctr., water exercise & lap swim
Per Day - Resident	\$ 6 per day
Per Day - Non-Resident	\$ 7 per day
Per Day - Youth/Senior	\$ 3 per day
Per 10-Day Pass - Resident	\$ 41
Per 10-Day Pass - Non-Resident	\$ 47
Per 10-Day Pass - Youth/Senior	\$ 21
Per Season - Resident	\$ 114
Per Season - Non-Resident	\$ 145
Per Season - Youth/Senior	\$ 57
Adult Contract Fee Classes	Market Rate
Senior Center Member Classes	
Senior Center Members	FREE
General Public Under 50 and Member Guests	\$ 7 per class
Senior Center Membership Fee	
Residents	\$ 25 per year
Non-Residents	\$ 25 per year
Volunteer fee waiver (25 hour per year required)	
Senior Center Trips Fee	
Senior Center Members	Market Rate
Trip Cancellation Policy - No refunds available if cancellation is within two weeks of the trip, unless there is a waitlist and a replacement can be found.	
Refund/Transfer Fee	Market Rate
Senior Center Special Events Fee	various
Photocopying at Senior Center, Per Page	\$ 0.10 per page

Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:

Adult Services Staff charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate [1]
Consultants charged at	Cost plus 10% administrative fee

This is referred to as "charged per formula."

Notes

[1] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan