

Emeryville Senior Center Commission on Aging

**ACTION RECAP**

Regular Meeting of March 14<sup>th</sup>, 2012

10:00am

- I. Meeting called to order 10:02am  
Members Present, Chair Jim Golden, Vice Chair Kathryn Connell, June Abeyta, Lillie Moseley, Mayor Nora Davis and Council Member Kurt Brinkman.  
  
Members Absent: Susan Penner (ex), Judi Oser (ex), Jerry Fishman (ex), Joyce Jacobsen (ex), Ann Nelson  
  
Staff Present: Youth and Adult Services Manager, Cindy Montero; Adult Services Supervisor, Brad Helfenberger  
  
Public: Rodney Wong
- II. Public Comments: None
- III. Motion for approval of the minutes from November 9, 2011 meeting approved  
Motion: Kurt Brinkman  
Second: Kathryn Connell  
Ayes: 6  
Noes: 0  
Abstained: Jim Golden
- IV. Action Items:  
none
- V. Information Items
  - A. Meals on Wheels Report (Cindy Montero)  
Manager Montero thanked the City Council for continued funding of the Meals on Wheels program. She also explained that the program is nearing capacity and the need for Meals on Wheels is increasing, which underscores the importance for the continuance of the program.
  - B. New Commissioner Information (Brad Helfenberger)  
Per the Commission's request, Supervisor Helfenberger assembled a welcome letter along with relevant documents designed to aide a new commissioner. A few suggestions were made and the Commission will vote to adopt the packet at the April Meeting.
  - C. PAPCO/8 To Go (Joyce Jacobsen)  
Commissioner Jacobsen was absent for this meeting.
  - D. Friends of the Emeryville Senior Center (Jim Golden)

Commissioner Golden updated the Commission on the activities of the “Friends” including the barbecue for the Spring Family Festival, upcoming Flea Market, Earth Day, and the new fire extinguisher program.

E. COC Update (Rodney Wong)

Mr. Wong asked the COA for comments on the ECCL Project for him to take back to the COC. The COA thanked for Mr. Wong’s service on the COC.

VI. Staff Comments

Manager Montero and Supervisor Helfenberger reported that staff has been working on the next two-year budget, scheduled to begin in July of this year. Staff has also been meeting with architects and contractors for the upcoming renovation to the building. Staff also invited the Commission to attend the annual “Tea and Talent Day” to be held on Wednesday, March 21<sup>st</sup>.

VII. Committee Member Comments

Commissioner Golden suggested that the COA take a more active role in the City and that a good starting point would be to make sure that at least one COA Commissioner attends each City Council Meeting. Councilmember Brinkman supported that suggestion. Commissioner Connell reported that she experienced a break-in at her residence and received excellent service from the Emeryville Police Department.

VIII. Adjournment

The meeting was adjourned at 10:48

Submitted by: Brad Helfenberger, Adult Services Supervisor, April 6, 2012