

Public Works Committee  
Council Member Nora Davis, Chair  
Council Member Jennifer West



**EMERYVILLE PUBLIC WORKS COMMITTEE  
REGULAR MEETING**

Garden Room, City Hall  
1333 Park Ave. Emeryville, CA 94608

Thursday, December 15, 2011 @ 9:00AM

All Advisory Committee meetings are noticed as Special City Council Meetings so that any or all of the City Council may attend and participate in the Advisory Committee's deliberations. However, actions taken by Advisory Committees are not official actions of the City Council but must be ratified at a City Council Meeting. All writings that are public records and relate to an agenda item below which are distributed to a majority of the Public Works Committee (including writings distributed to a majority of the Public Work Committee less than 72 hours prior to the meeting noticed below) will be available at the Information Counter, 1333 Park Avenue, Emeryville, California during normal business hours (9am to 5pm, Monday through Friday, excluding legal holidays).

**AGENDA**

- I. Roll Call
- II. Public Comment
- III. Approval of the November 17, 2011 Meeting Minutes
- IV. Action Items: None
- V. Information Items
  - A. Update on Clock at the Fire Station
  - B. CIP Project Tracking Spreadsheet (**Staff**)
  - C. Review of the labor statistics (**Mahoney**)
- VI. Staff Comments
- VII. Committee Member Comments
- VIII. Adjournment


**FURTHER INFORMATION** may be obtained by contacting Maurice Kaufman, Public Works Director and Committee Secretary, at (510) 596-4334. The next regular meeting is scheduled for October 20, 2011.

In compliance with the Americans with Disabilities Act, a person requiring an accommodation, auxiliary aid or service to participate in this program should contact the sponsoring department at (510)596-3770 or ADA Coordinator as far in advance as possible, but no later than 72 hours before the scheduled event. The best effort to fulfil the request will be made.

Dominique B. Burton, ADA Coordinator  
City of Emeryville 1333 Park Avenue Emeryville, CA 94608  
Direct Line: 510.596.4380, Facsimile: 510.596.3724, TTY Relay: 711 [dburton@ci.emeryville.ca.us](mailto:dburton@ci.emeryville.ca.us)

DATED: September 9, 2011

Post on: December 9, 2011  
Post until: December 16, 2011

  
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Karen Hemphill, City Clerk

**EMERYVILLE PUBLIC WORKS COMMITTEE**  
**Thursday, November 17, 2011**

**PERSONS ATTENDING**

1. Nora Davis, Council Member
2. Jennifer West, Council Member
3. Maurice Kaufman, City Engineer
4. Michael Roberts, Civil Engineer
5. Michael Mahoney, Maintenance Superintendent
6. Margaret O' Brien, Management Analyst Facilities Maintenance
7. Peter Schultze-Allen, Environmental Analyst
8. Patrick O'Keeffe, City Manager
9. Russell Gate, Metalco
10. Carlos Velilla, Sally Swanson Architects
11. Sally Swanson, Sally Swanson Architects
12. Valorie Maxwell, Administrative Secretary

MINUTES: Submitted by Valorie Maxwell

I. **Call to Order:** The meeting was called to order at 9:00 a.m.

II. **Public Comment:**

Russell Gate, of Metalco Company, discussed his safety concerns on the outdated PG&E lines on 67<sup>th</sup> St. He has been working with PG&E and they are aware of the outdated lines. The estimated cost to replace the lines is approximately \$40,000 and anything over \$40,000 would have to undergo a review process and could take several months to authorize.

Maurice Kaufman will be contacting PG&E to find out the status of upgrading the lines.

III. **Agenda Items:**

**Approval of minutes:** The minutes from October 20, 2011 were approved.

IV. **Action Item: None**

V. **Information Items**

A. **Discussion on Improvements to Garden Level Conference Room (O'Brien)**

Sally Swanson Architects presented three proposed designs for the revised Garden Level Conference Room. One option, estimated to cost approximately \$198,386.97 would enlarge the existing room by moving the existing glass wall southerly. The second option, estimated at approximately \$185,458.97 is similar to the first option except not replacing glass wall. The third option, estimated to cost approximately \$208,657.14 is similar to option 1 and option 2 except adding a movable partition.

It was recommended by the Committee to move forward with the option with the movable partition and bring the item to the Council for approval on December 6, 2011.

**B. Discussion on Lawn Maintenance Issues at Doyle Hollis Park (Kaufman)**

Due to several complaints on the lawn maintenance issues at Doyle Hollis Park, PW Committee discussed several options on how to post signs to close the field when wet. It was recommend by Staff to purchase two or three Sandwich Board Signs to place in the park when the lawn is wet.

**E. CIP Project Tracking Spreadsheet (Kaufman)**

None

**F. Review of the labor statistics (Mahoney):**

Due to the Maintenance Management System not working properly, Mike Mahoney will update the Committee at the next Public Works meeting.

**VI. Staff Comments**

Peter Schultze Allen mentioned that a resident requested to place a Memorial Bench at the Marina. The price to install the bench would be \$2,000 with the on-going Marina Pathways maintenance contract. Staff will be bring this item to the City Council for approval.

**VII. Member Comments:**

- Council Member Davis had concerns on the San Pablo Landscape Median

Adjournment at 9:50 a.m.