

Emeryville Senior Center Commission on Aging

ACTION RECAP

Regular Meeting of November 9th, 2011

10:00am

- I. Meeting called to order 10:03am
Members Present: Vice Chair Jim Golden, Joyce Jacobson, Judi Oser, Kathryn Connell, Mayor Nora Davis, and Council Member Kurt Brinkman.

Members Absent: Chair Jerry Fishman, June Abeyta, Ann Nelson, Susan Penner (excused), Lillie Moseley (excused)

Staff Present: Youth and Adult Services Manager, Cindy Montero; Adult Services Supervisor, Brad Helfenberger

Public: Betsy Cooley, Rodney Wong
- II. Public Comments: None
- III. Motion for approval of the minutes from October 12th meeting approved
Motion: Kurt Brinkman
Second: Judi Oser
Ayes: 6
Noes: 0
Abstained: Nora Davis
- IV. Action Items
 - a. Decision on which month to hold elections for Chair & Co-Chair
Motion to hold elections during the Regular meeting in January of each year
Motion: Joyce Jacobsen
Second: Nora Davis
Ayes: 6
Noes: 0
Abstained: None
- V. Information Items
 - a. Discussion of Codes of Conduct Summary to be displayed in Senior Center
The Commission decided not to place this as an action item for a future meeting and to leave the decision to the Senior Center staff.
 - b. Discussion of Rules, Regulations, & Mission Statement of COA
Jim Golden says he has a mission statement that was prepared for the Emeryville Senior Center Strategic Plan from several years ago and will bring it to the December meeting. The Commission requested that Supervisor

Helfenberger prepare a report on Commissioner attendance for the 2011 calendar year.

c. PAPCO/8 To Go (Joyce Jacobson)

Joyce Jacobsen said that the latest meeting indicated that there would be more guidelines for the use of Measure B funds, which could potentially affect programs. More details will be available as those guidelines are enacted.

d. Friends of the Emeryville Senior Center (Jim Golden)

Jim reported that the “Friends” have been busy preparing for the Annual Holiday Gala, which will be held on December 9th and will serve lasagna.

e. COC Update (Rodney Wong)

COC member Rodney Wong reported that money from Measure J Funds will be less than originally anticipated. The project has been scaled back as a result.

VI. Staff Comments

Manager Montero informed the Commission that a BART Clipper Card presentation is to be held on December 2nd. Supervisor Helfenberger reported that the City had purchased a new industrial refrigerator and freezer for the center and that participation was still increasing steadily. Mayor Nora Davis requested that a discussion item be placed on the December agenda regarding maximum capacity of the Senior Center

VII. Committee Member Comments

Joyce Jacobsen asked about plans for a solar roof and budgeting for upgrades. Manager Montero responded that there are plans to install a solar roof and other upgrades, including ADA upgrades for the downstairs bathrooms. Nora asked if new lights had been installed along the northern and southern walls as requested, which they had.

VIII. Adjournment

The meeting was adjourned at 11:07am

Submitted by: Brad Helfenberger, Adult Services Supervisor, December 6, 2011