

**Emeryville Parks & Recreation
Committee Members**

*School Board Member Joy Kent
Chair Brian Carver
Vice Chair Linda Barrera
Member Gail Donaldson
Member Betsy Cooley
Member John Tann*



**Action Minutes
Regular Meeting
Emeryville Parks and Recreation**

Advisory Committee
Wednesday, May 20, 2015 – 5:30 PM
Emeryville Recreation Center
4300 San Pablo Avenue

- I. Roll Call (5:30PM)
 - a. Committee members present: Carver, Cooley, Donaldson
 - b. Absent: Kent & Tann
 - c. Excused: Barrera
 - d. Staff members present: Keena
 - e. Public:

- II. Public Comment
None

- III. Approval of Minutes: April 15, 2015
 - a. Motion: Cooley
 - b. Second: Donaldson

IV. Action Items

Recommendation on Parklets- The Parks and Recreation Committee unanimously made the following recommendations: The City Council should consider hiring a designer or architect to create 2 or 3 parklet plans that could become pre-approved parklet designs. A small business wishing to apply for a parklet permit could, at their option, choose one of these pre-approved designs, saving the expense of hiring their own designer/architect. The Parks and Recreation Advisory Committee would work with the parklet designer(s) to ensure that multiple acceptable designs were produced. Proposed designs would also be presented to both the Planning Commission and the City Council for feedback before finalizing the designs. The City Council should additionally set aside between \$60,000 to \$100,000 to fund the installation of between three and five parklets. The availability of these funds would be advertised to Emeryville businesses and interested businesses could submit their interest to the Parks and Recreation Advisory Committee.

- a. Motion: Cooley
- b. Second: Donaldson

V. Information Items

- a. ECCL
Jimenez gave a brief update about the project and status of the pool bids.
- b. After-School Gardening Program
Carver gave an update stating that the principal met and they have found some funding through the county
- c. Temescal Park Neighbor Survey
Jimenez discussed the survey again and received additional suggestions and changes where recommended; also suggested to make sure the surrounding area received the survey and it was on the city website and other social networks
- d. Community Message Board
Jimenez discussed the message boards, and information was given on the type of board to purchase
- e. Future Agenda Items
 - 1. Parklets
 - 2. Temescal Park Neighbor Survey
 - 3. ECCL update
 - 4. Community Message Boards/ Signage for Parks

VI. Staff Comments

VII. Committee Member Comments

VIII. Adjournment (6:42PM)