

**Emeryville Parks & Recreation
Committee Members**

*Council Liaison Ruth Atkin
School Board Member Joy Kent
Chair Brian Carver
Vice-Chair Karena Doan
Member Betsy Cooley
Member Gail Donaldson
Member John Tann
Member Lauren Westreich*



ACTION MINUTE
Special Meeting
Emeryville Parks and Recreation

Advisory Committee
Wednesday, March 19, 2014 – 5:30 PM
Emeryville Recreation Center
4300 San Pablo Avenue

- I. Roll Call (5:30 PM)
 - a. Committee members present: Atkin, Carver, Cooley, Donaldson (arrived 5:40), Tann, Westreich (arrived 5:50 PM)
 - b. Excused: Doan
 - c. Absent: Kent
 - d. Staff members present: Loudon, Kenna, Montero

- II. Public Comment
 - a. None

- III. Approval of Minutes
 - a. February 10th, 2014
 - i. Motion: Cooley
 - ii. 2/10/2014 Action Minute approved by acclamation

- IV. Action Items
(none)

- V. Information Items
 - a. Special Event
Program Coordinator Roselle Loudon gave a presentation on past and future special events for the City of Emeryville. The ribbon-cutting ceremony at Temescal Creek park was successful. The Shortest Duathlon will be held on April 12th and the Spring Carnival will be held on April 19th.

 - b. ECCL Update
Director Montero gave a brief update on the progress of the ECCL project including the latest playground equipment.

c. CIP Update

Director Montero reported that the Parks and Recreation Committee's recommendations were brought to the community meeting and the City Council.

d. Prioritize Park and Recreation Strategic Plan

A general discussion took place on how to prioritize recommendations identified in the Parks and Recreation Strategic Plan. A spreadsheet will be developed and the projects will be prioritized.

e. Community Garden Representative

The Committee discussed the possibility of having a Community Garden Representative on the Parks and Recreation Committee. Director Montero said she would investigate the interest in the local community gardens. Other possible representation was also discussed.

f. Restoration Authority Grants

Director Montero shared information on Restoration Authority Grants that she received from the Housing Department.

g. Future Agenda Items

Director Montero reported there would be an action item regarding impact fees.

VI. Staff Comments

- a. Montero stated that Youth Services Supervisor Darrell Hampton would be retiring and that his last day would be March 27th. The position will be filled internally on a temporary basis.

VII. Committee Member Comments

- a. Tann mentioned that there is public urination and marijuana smoking taking place at Temescal Creek Park. Also there is a concern regarding the location of some signage that may be unsafe. Director Montero responded that she would bring that concern to the Public Works Department.
Note, this comment was made during item II.

VIII. Adjournment (6:50 PM)