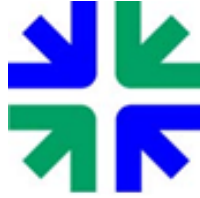


**Emeryville Parks & Recreation
Committee Members**

*Council Liaison Kurt Brinkman
Member Brian Carver
Member Betsy Cooley
Member Ray Corona
Member Karena Doan
Member Gail Donaldson
Member John Tann
Member Lauren Westreich*



**Action Minutes
Special Meeting
Emeryville Park and Recreation**

Advisory Committee
Wednesday, April 17, 2013 – 5:30 PM
Emeryville Recreation Center
4300 San Pablo Avenue

- I. Roll Call at 5:30 PM
 - a. Members present: Carver, Cooley, Donaldson, Tann, Westreich
 - b. Members absent: Brinkman, Corona, Doan
 - c. Public members present: Brown, Helfenberger, Keena, Marsela

- II. Public Comment
 - a. Justin Brown, community services volunteer, introduced himself to the committee.

- III. Approval of Minutes March 20, 2013
 - a. The committee requested the 3/20/13 Action Minute to be corrected. Tann nominated Carver to be the chair of the committee during the special meeting, not Brinkman, Cooley, and Montero.
 - b. The committee approved the 3/20/13 Action Meeting as amended
 - i. Motion: Donaldson
 - ii. Second: Cooley

- IV. Action Items
 - a. None

- V. Information Items
 - a. Parks and Recreation Strategic Plan Projects Completed
 - i. Helfenberger presented the committee with a review of some of the completed projects from the Emeryville Parks and Recreation Strategic Plan.
 - ii. The committee agreed with the Strategic Plan to designate Aquarius Restaurant as a site to check out bocce set for the bocce court.
 - iii. The committee requested Roy Miller to visit a future meeting for an update on MOU3 and ECCL.

 - b. Park Visit Schedule
 - i. The committee agreed to have a special meeting on June 5th at 5:30 PM to have a park tour around Emeryville. The tour is to last 2 hours.
 - ii. The committee also agreed to visit sites of future parks (i.e.: Horton Landing Site), and to skip Joseph Emery and Temescal Creek Parks as plans for both parks have been finalized.

- c. Park Impact Fees
 - i. The committee discussed and agreed that the current Park Impact Fees are outdated. The committee would like to see the new draft of Park Impact Fees report. The committee would also like to compare Emeryville's Park Impact Fees with other cities.
 - d. Park Report Card
 - i. Carver presented the committee with a sample of Park Report Card template and also the Oakland Parks 2012 Report Card from Oakland Parks Coalition.
 - ii. The committee would like to see some modifications as Emeryville Park Report Card is being created. A draft of the Emeryville Park Report Card will be presented at the next meeting on Thursday, May 15, 2013.
 - e. Grants
 - i. Helfenberger presented the committee with 2 current grants that are in process: 53rd Street Greenway Project and eastshore State Park – Powel Street.
 - ii. The committee would like to include grant review as a standing agenda item for future meetings.
 - f. Working Plan for Parks and Recreation
 - i. Carver, Donaldson, and Westreich requested an update from the Community Services Department pertaining to the Parks and Recreation Committee.
 - ii. Helfenberger and Marsela gave the committee a brief overview of the summer program offered by the City of Emeryville.
- VI. Staff Comments
- a. Helfenberger invited the committee members to attend the Emeryville Earth Day on Saturday, April 20, 2013. He also invited members to attend the Emeryville Senior Center Annual Flea Market, Thursday – Saturday, April 25 – 27, 2013.
- VII. Committee Member Comments
- a. Westreich shared with the committee a brief overview of her findings regarding off-leash regulation for dogs in Piedmont.
- VIII. Adjournment at 7:40 PM