



**EMERYVILLE PUBLIC WORKS COMMITTEE  
REGULAR MEETING**

Garden Room, City Hall  
1333 Park Ave. Emeryville, CA 94608

Thursday, October 18, 2012 @ 9:00AM

All Advisory Committee meetings are noticed as Special City Council Meetings so that any or all of the City Council may attend and participate in the Advisory Committee's deliberations. However, actions taken by Advisory Committees are not official actions of the City Council but must be ratified at a City Council Meeting. All writings that are public records and relate to an agenda item below which are distributed to a majority of the Public Works Committee (including writings distributed to a majority of the Public Work Committee less than 72 hours prior to the meeting noticed below) will be available at the Information Counter, 1333 Park Avenue, Emeryville, California during normal business hours (9am to 5pm, Monday through Friday, excluding legal holidays).

**AGENDA**

- I. Roll Call
- II. Public Comment
- III. Approval of the September 20, 2012 Meeting Minutes
- IV. Action Items:
  - A. None
- V. Information Items
  - A. Discussion on purchasing a new Maintenance Management System software **(Kaufman)**
  - B. Discussion on the Fire Station Clock **(O'Brien)**
  - C. Discussion on Implementing Phase 1 of the North Hollis Parking Program **(Kaufman)**
  - D. The Amtrak pedestrian bridge and control of birds **(Brinkman)**
  - E. CIP Project Tracking Spreadsheet **(Staff)**
  - F. Review of the labor statistics **(Mahoney)**
- VI. Staff Comments
- VII. Committee Member Comments
- VIII. Adjournment

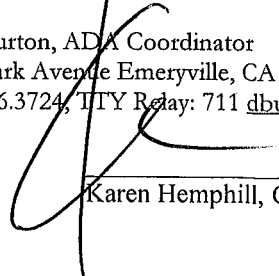
**FURTHER INFORMATION** may be obtained by contacting Maurice Kaufman, Public Works Director and Committee Secretary, at (510) 596-4334. The next regular meeting is scheduled for December 20, 2012.

In compliance with the Americans with Disabilities Act, a person requiring an accommodation, auxiliary aid or service to participate in this program should contact the sponsoring department at (510)596-3770 or ADA Coordinator as far in advance as possible, but no later than 72 hours before the scheduled event. The best effort to fulfil the request will be made.

Dominique B. Burton, ADA Coordinator  
City of Emeryville 1333 Park Avenue Emeryville, CA 94608  
Direct Line: 510.596.4380, Facsimile: 510.596.3724, TTY Relay: 711 [dburton@ci.emeryville.ca.us](mailto:dburton@ci.emeryville.ca.us)

DATED: October 12, 2012

Post on: October 12, 2012  
Post until: October 19, 2012

  
Karen Hemphill, City Clerk

Public Works Committee  
Vice Mayor Kurt Brinkman, Chair  
Council Member Nora Davis



**EMERYVILLE PUBLIC WORKS COMMITTEE**  
**Action Minutes**

Regular Meeting of the Advisory Committee

**September 20, 2012, at 9:00 a.m.**

I. **Roll Call:**

The meeting was called to order at 9:00 a.m.

Members Present:	Nora Davis
Members Absent:	Kurt Brinkman
Staff Present:	Maurice Kaufman, Patrick O' Keeffe, Michael Mahoney, Michael Roberts, Margaret O' Brien, Peter Schultze-Allen & Valorie Maxwell
Resident	Delores DelToso – Watergate Resident

II. **Public Comment:**

No Comments

III. **Approval of August 16, 2012 Minutes**

Minutes were approved

IV. **Action Item:**

None

V. **Information Items**

A. **Discussion on Location of a Proposed Public Notice Bulletin Board at the Civic Center (O'Brien)**

Karen Hemphill, Emeryville City Clerk, had concerns on the location, what type of Bulletin Board and how often Emeryville resident would use the Bulletin Board at the Civic Center.

It was recommended by the Committee to discuss at the Council meeting on October 16<sup>th</sup>.

B. **Discussion on Posting of No Smoking signs (Kaufman)**

Maurice Kaufman received a complaint from a resident about smoking on the Greenway.

It was recommended by the PW Committee to place this item on hold until the Parks and Recreation Committee is formed.

C. **Discussion on the Powell Street Median Renovation Project (Kaufman/Mahoney)**

Council Member Davis had concerns on the completion time for Powell Street Median Renovation Project.

It was suggested by the Committee if Public Works Maintenance Dept. can not complete a project due to limited staff, it was recommended to use an outside contractor to do the work.

D. **Discussion on the Fire Station Clock (O'Brien)**

Due to Vice Mayor Brinkman not at the meeting, the discussion on the Fire Station Clock was postponed to the next PW meeting.

E. **CIP Project Tracking Spreadsheet (Kaufman)**

Following projects were discussed:

- Temescal Creek Park Play Ground Rehabilitation
- Replacement of the Recreation Center Modular Building
- Senior Center Renovations
- Corporation Yard EOC
- Upgrades to Bridgecourt Room
- Powell Street Sidewalk
- FY12 Slurry Seal

- FY12-13 Street Reconstruction
- Safe Routes to School
- Joseph Emery Park Skate Spot

Bring to City Council meeting to discuss when to send out notice to the resident of the construction work on the City Right of Way.

**F. Review of the labor statistics (Mahoney)**

Maurice Kaufman gave the Committee a brief update on the New Maintenance Management System.

An update will be discussed at the next meeting

**VI. Advisory Body Staff Comments**

Mike Mahoney gave a brief update to the PW Committee on his APWA Conference and the emergency response trailer for sanitary sewer overflow.

**VII. Advisory Body Member Comments**

No Comments

**VIII. Adjournment at 10:07 a.m.**

Prepared by:

Valorie Maxwell and Maurice Kaufman

**Public Works Department**  
**Capital Projects: October 10, 2012**

Project Manager	Project Location	Status/Comments	Design/ Consultant Procurement	PS&E	City Council approves Plans & Specs	Bid Opening	City Council to Award Construction Contract	Construction	City Council to Accept Project as Complete
<b>FACILITIES Projects Currently in Progress</b>									
MO/MR	1	Temescal Creek Park Play Ground Rehabilitation	Staff is reviewing Specifications and Bid Package						
				A Aug 2011	A Oct 2011	A July 2012	T 23 Oct 2012	T Nov 2012	T Jan 2012
MO	2	Replacement of the Recreation Center Modular Building	This project has experienced a minimum 3 week delay due to sewer issues. Sewer work took place 8/14. Trailers were moved into place and tentative occupancy October						
							A Jan 2011	A Feb 2012	T Dec 2012
MO	3	Improvements to the Emeryville Civic Center	Contract amendment for expanded scope of work will be presented at the 8/21/12 City Council meeting						
						T Nov 2012	T Jan 2013	T Feb 2013	T March 2013
MO	4	HVAC Analysis and Replacement, Civic Center	HVAC Study is complete. Staff will be meeting with Mechanical Engineer to develop a scope of work for a design contract for the necessary work.						
MO	5	Senior Center Renovations	The Council approved an Amendment to the Architect's Agreement						
				A Dec 11	N/A	T Dec 2012	T Feb 2013	T Mar 2013	T Apr 2013
MO	6	Corporation Yard EOC	Remediation to being in early January 2013.						
				T 20May10		T Dec 2012	T Feb 2012	T Mar 2013	T Mar/Apr 2013
MO	7	Upgrades to Bridgework room	Staff has received approval from Prologis to install HVAC. Installation will be in September.						
					N/A	N/A	N/A	N/A	T Sept 2012
MO	8	Painting of Old Town Hall	Staff is creating bid documents.						
MO	9	Repair or Replacement of the Fire Station Clock	Staff is researching options and will be discussing them at the 9/20/2012 PW Committee meeting						

Project Manager		Project Location	Status/Comments	Design/ Consultant Procurement	PS&E	City Council approves Plans & Specs	Bid Opening	City Council to Award Construction Contract	Construction	City Council to Accept Project as Complete
<b>ENGINEERING Projects Currently in Progress</b>										
PSA-	10	SB-07 LED Lighting Improvements	Waiting for final GIS inventory list from PG&E and then will bring to City Council for Completion							
								A15Nov 11	A Dec 11	T Oct12
MR	11	SS-ON Sewer Rehab for FY 12/13	Bringing Design Contract for City Council Approval on August 21, 2012							
				A 21 Aug 12		T Jan 13	T Feb13	T Mar 13	T April 13	TJuly13
MK/ DK	12	Powell St. Bioswale/Eastshore State Park	Staff working on Cosco Busan Grant application and the review of a reimbursement agreement with the Park District.							
MR	13	Powell Street Sidewalk	Working on final design and coordinating with adjacent propoerty owners							
				A 18 Jan 2011	A March 2011	T 20Nov12	T Jan 12	T Feb 13	T March13	T Aug 13
MR	14	FY 12 Slurry Seal	In Progress							
							A12 June 12	A 17July 12	T Oct 12	T Dec 12
MR	15	FY 12-13 Street Reconstruction	In Progress							
						T Aug 2012	A Aug 2012	A 4 Sept 12	T Oct12	T Jan 13
MR	16	Safe Routes to School,	In Progress							
MK	17	Joseph Emery Park Skate Spot	Plan to bring design contract to City Council for approval in Oct 12							
				A 2 Oct 2012					T Summer 2013	

Project Manager		Project Location	Status/Comments	Design/ Consultant Procurement	PS&E	City Council approves Plans & Specs	Bid Opening	City Council to Award Construction Contract	Construction	City Council to Accept Project as Complete
<b>Facilities Projects Currently on Hold Due to Staff Availability or Funding</b>										
MO	18	Replace Flooring at OTH/Civic Center	Subject to staff availability							
MO	19	Roof replacement at Peninsula Fire Station	Subject to staff availability							
MO	20	Roof replacement at Child Development Center	Subject to staff availability							
MO	21	Fire Station II Reconstruction	On hold pending funding.							
MO	22	Bay Friendly Educational Garden	Subject to staff availability							
					T 21 July 09	A July 09				
<b>Engineering Projects Currently on Hold Due to Staff Availability or Funding</b>										
-	23	TR-95 Traffic Signal at Harlan & 40th	Subject to staff availability							
	24	TR-07 Railroad Quiet Zones	On Hold until CIP update in 2012							
MK	25	PB-02 South Bayfront Bike-Ped Overcrossing over Railroad	On extended hold until funding issues are resolved.							
MK	26	Horton Landing Remediation	On extended hold until funding issues are resolved.							
-	27	Frontage Rd Bike Path	The intersection change in front of Seibel bldg. will be prioritized with updated CIP							
MK	28	PB-07 53/55th Bike Path	Project to be prioritized with updated CIP							
	29	Powell St. Bridge Joint Seal	Subject to staff availability							
	30	Lumec Street Light Painting on San Pablo and 40th Street	Subject to staff availability							
MK	31	I-80 Bike Ped Bridge	PID/PRS is complete and approved by Caltrans. Staff is currently seeking funding for design and construction.							
					A 17 June 08			Not applicable	Not applicable	Not Applicable